



NYC College of Technology
2015/2016 Student Government Association
Meeting Minutes

Date / Time: Tuesday, July 28, 2015 at 6:00PM

Location: SGA Conference Room, G-400

Present:

Hercules E. Reid (President)
Jennifer Fortunato (Vice President)
Josue Kersaint (Treasurer)
Janay Battsakinwunmi (Social Director)
Volodymyr Komendyak (Senator- School of Technology and Design)

Guests:

Dorie Clay (Director of Student Life and Development)
Najama Adam (Office Manager)
Amanda Marmol (Possible Secretary -- Interest in Chief Justice position)
Mike Charles (Possible Secretary)
Ashley Dunlap (Possible Secretary)
Tameeka (Possible Senator)

Regrets:

Kassandra Rodriguez-Urbas (Part-Time Evening Representative)
Radaisy Ramirez (Senator- School of Professional Studies)
Sylwester Dombrowski (Senator at Large)
Steven Velez (College Council - Student Representative)
Chris Isla (New Tech Times Editor-in-Chief)

- A. Welcome & Message from the President –** Hercules E. Reid welcomed the committee to their third official meeting
- B. Approval of Previous Meeting Minutes -** Hercules E. Reid called for any questions or discussions regarding the minutes of Previous meeting - there were none.

Motion: Jennifer Fortunato motioned to approve the Minutes, which were seconded by Mike Charles

Our Mission Statement:

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C. **Najama Adam**

Hercules E. Reid introduced the SGA members to Najama Adam, the Office Manager of Student Government Association and stated her duties here in SGA;

- Assist Hercules E. Reid
- Assist any SGA member when confused about their duties
- Available throughout most of the day - convenient to Senators since they are not provided with a key to enter the SGA office

D. **New Student Orientation**

Dorie Clay discussed the dates the New Student Orientation will take place;

- August 11 Freshman Orientation: students in Arts and Science majors, as well as students in undeclared majors
- August 13 Freshman Orientation: students in Professional Studies majors
- August 18 Freshman Orientation: students in Tech and Design majors (Namm-based programs)
- August 20 Freshman Orientation: students in Tech and Design majors (Voorhees-based programs)
- August 25 Transfer Student Orientation

She also explained the importance of having SGA present during New Student Orientation. This will be the perfect opportunity for SGA to represent the Student body of New York City College of Technology as well as get connected with the new members of City Tech. There must be at least one SGA member available to speak at the New Student Orientation.

E. **The Use of Outside Food Vendors at City Tech Events**

Dorie Clay informed SGA members that all catering services must come from MBJ due to contracts between the College and company. If SGA is hosting an event and requires a specific meal that MBJ is not able to cater to then SGA must receive a quote from MBJ stating that they're unable to provide that specific meal. After that is done, SGA is given permission to use an outside vendor for catering services.

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F. Summer Event

Hercules E. Reid motioned to combine the 2015 Summer Event and Beginning of the Year Event.

Jennifer Fortunato and Janay Battsakinwunmi approved of the motion.

G. Voting on New Members

Unable to cast votes for those of interest in vacant SGA positions due to there not being enough SGA members available for quorum.

H. City Tech SGA Retreat

Hercules E. Reid and Josue Kersaint have come together to further discuss a Retreat with Student Government Association members from City Tech. This is will a great opportunity for the SGA members to come together and get to know one another as well as make a plan on future events and how they will distribute funds amongst clubs at City Tech.

ACTION: Hercules E. Reid, Josue Kersaint and Dorie Clay must discuss location and date of event. The dates on the event will be determined once all SGA members inform Hercules E. Reid when they're available.

I. Next Meetings Agenda

- I. Ad Hoc Committees
 - II. Summer Event/Beginning of the Year Event
 - III. City Tech SGA Retreat - Determine date and topics to discuss at retreat
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J. Adjournment – Hercules E. Reid adjourned meeting at 6:54pm.

Next meeting: TBD

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