



City University of New York  
New York City College of Technology  
Student Government Association  
300 Jay Street, G400

**New York City College of Technology  
Student Government Association (SGA) Executive Board Meeting**

**Date:** 12-05-2025

**Time:** 12:30 pm

**Location:** G-400

**Chairperson:** Ifathsarul Hoque

**Attendance:**

- Ifathsarul Hoque
- Omar Faruk
- Tehreem Nadeem
- Pierre Theodat
- Nayely Chimborazo
- Wei Chong
- Twaambo Kabosha
- Ousmane Diallo

**Agenda:**

1. Approval of Previous Meeting Minutes
2. Budget Discussion
3. Events Committee Report
4. Spirit Week Planning
5. Miscellaneous Items

**Minutes:**

**1. Approval of Previous Meeting Minutes:**

- The meeting minutes from the previous session were reviewed.
- **Motion:** To approve the minutes by Twaambo Kabosha.  
**Seconded by:** Wei Chong.  
**Decision:** Approved.

**2. Budget Discussion:**

- Updates provided on the budget spreadsheet, including:



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- Halloween event expenditure: \$2,000.
- Additional costs for coffee machines: \$3,500.
- Allocation from Miscellaneous and Senators' budgets.
- Current budget balance: \$40,000 for the semester.
- **Motion:** Allocate \$1,000 for upcoming event expenses.  
**Decision:** Approved.

### 3. Events Committee Report:

- **Upcoming Event:** [Insert Event Name].
  - Decorations purchased via Amazon for \$71.
  - Decision to order 20 pizzas and sodas for the event, with estimated costs of \$650-\$700.
  - Volunteers required to distribute pizza and manage sign-up sheets.
- **Motion:** Approve a \$1,000 budget for the event.  
**Decision:** Approved.

### 4. Spirit Week Planning:

- Proposed themes for the five days:
  - Pajama Day.
  - Anything But a Backpack Day.
  - Flag Day (representing cultural or national pride).
  - Jersey Day.
  - Senior Citizen Day.
- Discussion on giveaways to encourage participation (e.g., pizza, merchandise).
- Proposal to coordinate with the CUNY Buy initiative for future events.

### 5. Miscellaneous Items:

- Discussions about:
  - Yearbook for the SGA, titled "SGA 2024-2025."
  - Concerns about vendor costs and quality for event supplies.
  - Collaboration with clubs and other student organizations.

### Action Items:

1. Finalize the pizza and soda order for the event.
2. Prepare a sign-up sheet and coordinate volunteer assignments.
3. Confirm Spirit Week themes and plan promotional activities.
4. Draft and circulate proposals for yearbook and giveaway ideas.
5. Ensure budget updates are documented and shared with all members.



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**Prepared by:**  
Omar Faruk  
Executive Secretary, SGA