



City University of New York
New York City College of Technology
Student Government Association
300 Jay Street, G400

New York City College of Technology - Executive Board Meeting Minutes

Date: November 7, 2024

Time: 12:43 PM

Location: General Building G400

Attendees: Ifathsarul Hoque, Twaambo Kabosha, Omar Faruk, Ousmane Diallo, Pierre Theodat, Tehreem Nadeem, Nayely Chimborazo, Wei Chong

Agenda and Key Discussions:

1. Roll Call and Meeting Recording

- Brief technical discussion on recording the meeting, followed by approval of the agenda.

2. Budget Review

- **Halloween Event Expenses:** Spent \$3,000 for event supplies, adjusting for a removal of \$2,084 migration fees.
- **Supplies Update:** Estimated increase to \$3,500 due to additional purchases for SGA, such as coffee machines.
- **Retreat Budget:** Allocated \$16,520 for an upcoming retreat, with discussion on funding categories.
- **Current Financials:** After budget allocations, the semester budget stands at approximately \$43,500, pending spring budget confirmation.

3. Events Committee Report

- **Upcoming Events:** Highlighted events include a hackathon, talent show, cultural day, and end-of-year gala. Semester events included Spook Fest, coffee karaoke night, and open mic.
- **Food and Beverage Planning:** Orders for events to include pizza, soda, and juice boxes, with reminders to store supplies securely.

4. Club & Committee Reports

- **Architecture Collaboration:** SGA to support an accreditation project for the architecture department, with an interview planned for November 12.
- **Federal Reporting Requirements:** Each committee to provide summary reports to comply with federal standards.

5. Sanitary Product Access Initiative

- **Issue Discussed:** Lack of sanitary products on campus due to Wellness Center limitations.
- **Proposed Action:** Purchase sanitary products directly, considering options for a one-time or recurring distribution.



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6. Event Planning for Women's Rights Day

- **Proposed Event:** Women's rights speaker and distribution of sanitary products. Budget allocation to be confirmed.

7. Spring Event Planning and Retreat Preparation

- **Spring Events:** Propose to finalize all event details during winter break.
- **Ramadan Support for MSA:** Discussed delegating support responsibilities to the MSA for Ramadan events with partial funding from SGA.

8. Volunteer Coordination and Committee Adjustments

- New senators to be assigned to committees as needed, with updates to be finalized before the next meeting.

9. Committee Workshop and Retreat Agenda

- Detailed schedule for the upcoming retreat, with responsibilities divided among board members for workshops and fireside chats.

10. Vendor Updates for Campus Cafeteria

- **Issue:** Delays in vendor responses for cafeteria services.
- **Proposal:** SGA to actively seek vendor quotes to expedite cafeteria options.

Action Items:

- Finalize food and beverage orders for upcoming events.
- Confirm sanitary product budget and coordinate with Wellness Center for kiosk distribution.
- Prepare PowerPoint for retreat workshop on SGA expectations by November 14.
- Finalize committee assignments and retreat roles.

Next Meeting:

- **Date:** December 5th, 2024
- **Location:** G400

Adjournment:

Meeting concluded at 1:40 PM.