



NEW YORK CITY
COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK
300 JAY STREET, BROOKLYN, NY 11201-1909

Louis Stokes Alliances for Minority Participation (LSAMP) Part II Spring and Summer 2025

About the Program: The Louis Stokes Alliances for Minority Participation Programs provides full time students enrolled in any degree programs with funded opportunities for laboratory research with a faculty mentor. In addition to participation in research, the program includes mandatory workshops on lab safety, responsible conduct in research, and other research-related skills. Students must also complete training through Collaborative Institutional Training Initiative (CITI), if not done already, and submit their CITI certification within the first six weeks of the program; submit an abstract, prepare a poster and participate in the poster sessions towards the end of the fall and spring semester; and participate in the CUNY-wide summer symposium at the conclusion of the program.

Participating students commit to both the Spring and Summer program, ~240 hours of research/independent study. The following is the program requirements for the number of hours:

Spring semester:	60 hours or ~ 6 hours/week	\$1000
Summer:	180 hours (6 weeks, 30 hours/week)	\$2000

Eligibility: Full-time students at any stage in their academic career can participate, as long as they have **less than 90 credits as of the start of the Spring 2025 semester**. Change in registration status at CUNY NYCCT may result in students no longer being eligible to participate in the program.

In order to maintain eligibility students must be full-time, and engage in laboratory experiences in the Science, Technology, Engineering or Math (STEM) disciplines. This includes computer laboratory experiences. Students from any major are encouraged to apply, regardless of STEM experience.

The Application

Part I can be found at: <https://www.surveymonkey.com/r/LSAMPSpring25>

Part II of the applications includes:

- (1) PREA - Must be completed electronically and signed by both the student and faculty mentor.
- (2) An unofficial copy of the student's transcript, including Spring 2025 registration.

Program Requirements

1. The LSAMP application deadline (Parts I and II) is **Thursday February 27th**. Part I should include the mentor information, project title, and project abstract submitted by this date. Please complete part I online and submit a completed part II via email to: undergraduateresearch@citytech.cuny.edu –SUBJECT Line: LSAMP application. **A completed application includes your mentor's information and signature.**
2. Researchers are expected to attend the mandatory orientation meeting on **Tuesday, March 6th** from **1:00-2:00 PM**.
3. All students must also complete the Responsible Conduct in Research (RCR) online training and submit their Collaborative Institutional Training Initiative (CITI) certificate by **Thursday, March 27th**. *For students who have completed this certification previously, you are still required to submit a copy of the certification.* More information on CITI training can be found at: <https://www.citiprogram.org/>
Make sure not to click that you want college credit – if you indicate that you want college credit the program then indicates that you have to pay for the certification. Submit the RCR completion certification (pdf file) using the following Dropbox link: <https://www.dropbox.com/request/kQHS1fC1bf1juYqpsobo>
4. Undergraduate researchers must attend at least four professional development workshops in the fall and spring. *** For updated detail information about the workshops visit: <http://www.citytech.cuny.edu/research/workshops.aspx>
5. Undergraduate researchers in collaboration with their faculty mentor, should:
 - (a) Prepare a final **abstract** summarizing the accomplishments of the project. Mentors should proofread, edit, and upload it by **Thursday, April 10th** at the following Dropbox link:
<https://www.dropbox.com/request/N7eoZuCzdUp8S33vsmeY>
 - (b) Prepare your **poster** based on your final results for a poster session event. The poster file must be uploaded to a Dropbox link by **Wednesday May 1st**.
<https://www.dropbox.com/request/l8uhi7omlG1gbbOf3aXG>
Signing the consent form indicates permission to publish abstracts and posters on the college website.
6. Participate in the *Dr. Janet Liou-Mark Honors and Undergraduate Research Scholars Poster Presentation* and award ceremony.
Wednesday May 7th, 2025: In-Person Poster Presentation (Poster Judging); Academic Building Lobby (10am to 4pm)
Thursday May 8th, 2025: In-Person Awards Ceremony: Amphitheater LG30 (12:30pm to 2:30pm)
7. Be a full-time student in good academic standing.
8. Students who agree to this program agree to participating in both Spring and Summer 2025 research. Summer activities will be announced after the Spring Symposium. *Keep an eye out for information regarding required Symposiums for Summer 2025, including the CREST Symposium.*

*To optimize the number of mentors available to students and to ensure a proper depth of focus on scholarly work, LSAMP students are limited to **ONE** research project per semester. Undergraduate research stipends are not available to those receiving stipends from another project although they may participate in the program. Faculty mentors involving multiple students on a project should distinguish the expected roles to be performed by each student on the Pre-Research Application (PREA).*

*Due to restrictions in funding, students must be US citizens or permanent residents (they **must** have a social security number) to receive the stipend. They must be recommended by a faculty member into the program, and be in good academic standing, i.e. not placed on academic probation. In order to be paid, a W-9 and Reimbursement Request forms must be completed and submitted with the rest of the application. Stipends are sent to the home address after the end of the semester (allow 6-8 weeks for processing). To ensure timely delivery, please verify that the college has your correct address on file. At the Awards Ceremony, you will receive a certificate for your accomplishments.

Program website

Undergraduate Research: <http://www.citytech.cuny.edu/research>

Undergraduate Research

Pre-Research Application (PREA)-please type and attach an unofficial transcript

1. Student First/Last Name EMPL ID Email Phone Address
2. Faculty Mentor Name and Mentor's Department Faculty Mentor City Tech Email
Full time faculty
Part time faculty
3. Title of Project
4. a) Description of Project
- 4.b) This project is (select one): STEM non-STEM Interdisciplinary (ID)
- 4.c) This project is (select one): Group Individual. For group project, list
all group members/students:
5. What will the student's role be in this project? 6. What research skills will the student employ and learn?
7. What "soft skills" will the faculty mentor address in this experience?
- a. Professional Skills b. Career Planning and Support
- goal setting guidance in academic planning
- time management guidance in career planning
- professional communication/behavior networking/making connections
8. **CRSP Program is a one year program, including summer.** What will the student contribute in terms of time commitment, quality of work, record keeping, preparatory work for meetings with mentor?
9. What will the faculty mentor contribute in terms of time commitment, frequency of meeting with student, monitoring of and feedback on student work?

CONSENT

I hereby consent to the unrestricted use by New York City College of Technology (the College), The City University of New York (the University) and their related entities for the benefit of the College or the University of (1) my name; (2) my photograph, portrait, picture or other likeness; (3) the name(s) of undergraduate college(s) attended, degree(s) earned and year(s) of graduation; (4) (a) the name(s) of graduate, professional or other school(s) attended or being attended and program(s) in which enrolled or (b) my job title(s) or position(s) held and name(s) of company(ies) or other concern(s) by which formerly or now employed; and (5) any physical or audio/visual representation(s) thereof of example or examples of my classroom or laboratory course work for news, advertising or other promotional purposes or for the purposes of trade. I waive the right to inspect or approve any such materials related to such purposes understand that I will receive no compensation for this consent.

Signature of Student/Date

Signature of Faculty Mentor/Date