



NEW YORK CITY  
COLLEGE OF TECHNOLOGY  
THE CITY UNIVERSITY OF NEW YORK  
300 JAY STREET, BROOKLYN, NY 11201-1909

## Emerging Scholars Program Application - Part II - Fall 2023

The Emerging Scholars Program provides a \$500 stipend for full-time students (enrolled for 12 or more credits) and a \$250 stipend for part-time students (enrolled in 11 or fewer credits) for conducting research with a faculty member. The purpose of the program is to provide students with an opportunity to apply what was learned in the classroom to discover new knowledge, to solve real-world problems and to develop professionally while working with faculty to advance scholarly endeavors. The program includes specially designed workshops offered by the Undergraduate Research Committee and participation in a biannual poster session. This is the second part of a two-part application, to be filled out by the student interested in participating in the Emerging Scholars program.

### The Application

**If you have participated in the Spring 2023 Emerging Scholars Program (ESP) and would like to continue your research with your mentor in Fall 2023, you do NOT need to apply again here. In this case, simply send an email to [undergraduateresearch@citytech.cuny.edu](mailto:undergraduateresearch@citytech.cuny.edu) and let us know.**

Part I can be found at: <https://www.surveymonkey.com/r/EmergingScholarsF23>

Part II of the applications includes:

- (1) PREA - Must be completed electronically and signed by both the student and faculty mentor.
- (2) An unofficial copy of the student's transcript, including Fall 2023 registration.

### Emerging Scholars Program Requirements

1. The Emerging Scholars application deadline (Part I and II) is **Thursday September 28, 2023**. Part I should include the mentor information, project title, and project abstract submitted by Friday September 22, 2023. Please complete part I online and submit a completed part II via email to:

[undergraduateresearch@citytech.cuny.edu](mailto:undergraduateresearch@citytech.cuny.edu) –SUBJECT Line: ESP application

2. Student researchers are expected to attend the online mandatory orientation meeting on **Tuesday October 3, 2023 from 1:00-2:00 PM**. [Register here](#)

3. All students must also complete the Responsible Conduct in Research (RCR) online training and submit their Collaborative Institutional Training Initiative (CITI) certificate by **Thursday October 26, 2023**.

*For students who have completed this certification previously, you are still required to submit a copy of the certification.* More information on CITI training can be found: <https://www.citiprogram.org/>

**Make sure not to click that you want college credit** – if you indicate that you want college credit the program then indicates that you have to pay for the certification. Submit the RCR completion certification (pdf file) using the following Dropbox link:

<https://www.dropbox.com/request/Hil2YLzMjUWY76nPATJ3>

4. Undergraduate researchers must attend four professional development workshops.

\*\*\* For Updated detail information about the workshops visit: <http://www.citytech.cuny.edu/research/workshops.aspx>

5. Undergraduate researchers in collaboration with their faculty mentor, should:

(a) Prepare a final **abstract** summarizing the accomplishments of the project. Mentors should proofread, edit, and upload it by **Friday November 17, 2023** at the following Dropbox link:

<https://www.dropbox.com/request/bG3MjucZ65yuAGnbU8C5>

(b) Prepare your **poster** based on your final results for a poster session event. The poster file must be uploaded to a Dropbox link by **Friday December 1, 2023**.

<https://www.dropbox.com/request/TpllQoMCw2J0P9vRFuVM>

Signing the consent form indicates permission to publish abstracts and posters on the college website.

6. Participate in the *Dr. Janet Liou-Mark Honors and Undergraduate Research Poster Presentation* and award ceremony.

**Wednesday December 6, 2023: In-Person Poster Presentation (Poster Judging)**

**Thursday December 7 2023: In-Person Poster Presentation and Award Ceremony**

7. Be a full-time student in good academic standing (exceptional part-time students are eligible for a \$250 stipend for 25 hours of work with their mentors and attend all workshops).

*To optimize the number of mentors available to students and to ensure a proper depth of focus on scholarly work, Emerging Scholars are limited to ONE research project. Undergraduate research stipends are not available to those receiving stipends from another project although they may participate in the program. Faculty mentors involving multiple students on a project should distinguish the expected roles to be performed by each student on the Pre-Research Application (PREA).*

## **Program Website**

**Emerging Scholars:** <http://www.citytech.cuny.edu/research>

