NEW YORK CITY COLLEGE OF TECHNOLOGY
The City University of New York
300 Jay Street
Brooklyn, NY 11201

FERPA WAIVER
Education Information

The Family Educational Rights and Privacy Act of 1974 ("FERPA" or the "Act") establishes the privacy rights of students (parents if the student is under 18) with regard to educational records. The act makes provision for inspection, review and amendment of educational records by the student and requires, in most instances, prior consent from the student for disclosure of such records to third parties. The consent must be in writing, signed and dated by the student and must specify records to be released, the reason for the release, and the names of the parties to whom such records will be released. The act applies to all persons formerly and currently enrolled at an educational institution. No exclusion is made for non-U.S. citizen students. However, the act does not apply to a person who has applied for admission, but who never actually enrolled in or attended the institution, and deceased persons.

I hereby give permission for New York City College of Technology (NYCCT) to provide information concerning my academic record to the person(s) identified below. This form must be completed in order for NYCCT to comply with the request. **Note: this Consent does not cover medical records held solely by Student Health Services or the Counseling Center – contact those offices for consent forms.**

STUDENT INFORMATION

PERSON(S) TO WHOM INFORMATION MAY BE RELEASED

_____!
Name

_____
Name

_____!
Street Address

_____
Relationship to Student

_____!
City/State/Zip Code

_____
Street Address

_____!
Student Signature
In the absence of a written signature:
submission from your campus email to
Registrar@citytech.cuny.edu will suffice.

_____
City/State/Zip Code

_____
Telephone

_____!
Student ID

_____
Date

Specify records:!

_____

Waiver will be in effect until rescinded by student

Return in Person*

| Office of the Registrar New York City College of Technology 300 Jay Street, Room NG-15 Brooklyn, NY 11201 | OR | Brooklyn Educational Opportunity Center 111 Livingston Street Brooklyn, New York 11201 | OR | Continuing Ed Division Howard Building 4th Fl |

*This form may be faxed to 718-254-8532 if a current photo-ID is attached. Acceptable photo-IDs include Drivers' Licenses or your NYCCT Student ID Card.

Return by Email: Using your campus email, please send completed form to Registrar@citytech.cuny.edu