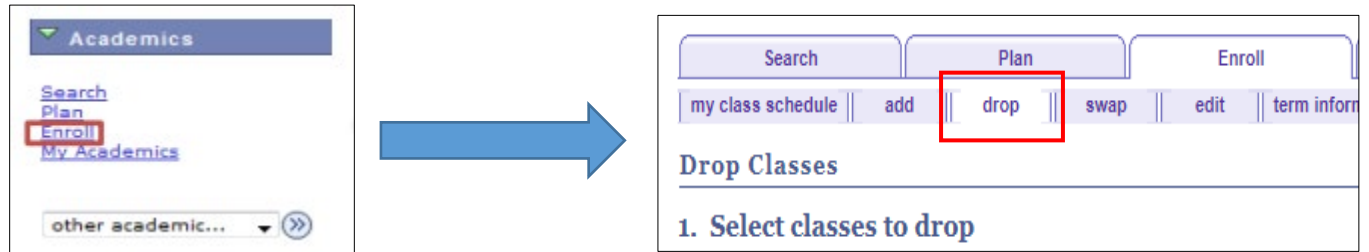1. Log into CUNYfirst at https://home.cunyfirst.cuny.edu and select **Student Center**

2. In the *Academics* section, click the **Enroll** link, followed by the **drop** tab

3. Check the box next to the course(s) you wish to drop/withdraw from and select **Drop Selected Classes**

4. You will be asked to confirm your selection(s). Once confirmed, select **Finish Dropping**

5. The results of your transaction will be shown

   a. If there is an error, it will have the ✖ Error: unable to drop class next to the course/status

   b. If successful, it will have the ✔ Success: dropped next to the course/status