NEW YORK CITY COLLEGE OF TECHNOLOGY

Application for Individualized Study

Before completing this form, review regulations for individualized study in the current college catalogue and discuss your plans with your faculty advisor. Incomplete applications will not be considered. Applications must be filed by the registration deadline for that semester.

STUDENT EMPLID: _____

Term Applying for: Fall ☐ Spring ☐ Summer ☐ Year: _____

Student Last Name:_____ First Name:_____

Email:_____ Phone: _____

Credits Completed _____ GPA:_____ Major:_____

Course Name and Number:_____Credit Amount: _____

Signature indicates approval

Student Signature:_____Date: _____

Faculty Supervisor Name; _____ Signature; _____Date: _____

Chairperson Name; _____Signature; _____Date: _____

Academic Dean Name: _____Signature: _____Date: _____

Please attach the following:

A modified course syllabus, including assignments and other forms of evaluation, and deadlines, equivalent to the course when offered traditionally; dates of faculty and student meetings must also be included. A minimum of 7.5 hours and a maximum of 15 hours must be spent in discussing coursework.

The student must meet with the instructor as agreed upon, and fulfill all course requirements in order to receive a passing letter grade.

Please upload the completed form via the Registrar Portal

Registrar's Office:_____Date: _____