**New York City College of Technology**

**Of The City University of New York**

**Professional Activity Report and Self-Evaluation**

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Detailed guidelines for preparing this form can be found in the *Guidelines for Faculty Personnel Process* on the OFSR web site.

## BACKGROUND

1. Date:
2. Name:
3. Department:
4. Date of first NYCCT appointment on tenure bearing line:
5. Present Rank: 5A. Effective Date of Present Rank:
6. Bachelor’s Degree/Year:
7. Master’s Degree/Year:
8. Thesis Title:
9. Doctorate Institution/Year:
10. Dissertation Title:
11. Progress toward doctorate (if not completed), Institution/Date Expected:
12. Doctoral Dissertation Advisor or Sponsor:
13. Basis for Doctoral Equivalent if relevant:
14. Professional licenses or certifications:
15. Summary of Previous Employment (list in reverse chronological order):

## TEACHING

1. List all courses taught at New York City College of Technology (course code and title):
2. List other teaching/instructional responsibilities.

## SCHOLARLY AND PROFESSIONAL GROWTH

**18.** **Publication and Production**

**18 A.** **Refereed Publications / Creative Works, Performed or Exhibited (Peer-reviewed works)**

**18 A (i)** Refereed Publications / Creative Works, Performed or Exhibited (Peer-reviewed works) published since the last promotion.

**18 A (ii)** Refereed Publications / Creative Works, Performed or Exhibited (Peer-reviewed works) published prior to the last promotion but after appointment to the tenure track at NYCCT.

**18 A (iii)** Refereed Publications / Creative Works, Performed or Exhibited (Peer-reviewed works) published prior to the appointment to the tenure track at NYCCT.

**18 B.** **Non-refereed Publications / Creative Works, Performed or Exhibited (non-peer-reviewed works)**

**18 B (i)** Non-refereed Publications / Creative Works, Performed or Exhibited (Non-peer-reviewed works) published since the last promotion.

**18 B (ii)** Non-refereed Publications / Creative Works, Performed or Exhibited (Non-peer-reviewed works) publsihed prior to the last promotion but after appointment to the tenure track at NYCCT.

**18 B (iii)** Non-refereed Publications / Creative Works, Performed or Exhibited (Non-peer-reviewed works) published prior to the appointment to the tenure track at NYCCT.

**19**. **Unpublished Work**

*Work not yet submitted for publication should not be listed here. The candidate may discuss this work in the self-evaluation section.*

**19.A** Refereed (Peer-reviewed) works accepted for publication / Exhibition / Production (include date of acceptance, and the Publisher/Venue)

**19.B** Non-refereed (Non-peer-revieweed) works accepted for publication / Exhibition / Production (include date of acceptance, and the Publisher/Venue)

**19 C** Works submitted for publication / Exhibition / Production (include date of submission, and the Publisher/Venue)

**20. Honors, Prizes, Awards, reviews of applicant's work, citations of the applicant's work, reprints and translations of the applicant's work**

**21**. **Grant Activity:** include funding agency, grant number, dollar amount, award period. role of the candidate, and a list of collaborators (if any).

**21 A** External Grants

**21 B** Internal (e.g., CUNY, PSC, GRTI)

## SERVICE

**22**. **Administrative Assignments (Include dates)**

**23**. **Other** **Department/College/University Service, including Continuing Education**

**24**. **Professional Activities and Recognition**

**25. List any other activities considered relevant, including participation in continuing professional education and community service.**

**SELF-EVALUATION**

**26**. **Self-evaluation**: (3 pp. or less, single-spaced)

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 (Signature)

*Adopted by the College Council December 4, 2018*