



**NEW YORK CITY
COLLEGE OF TECHNOLOGY**

THE CITY UNIVERSITY OF NEW YORK
OFFICE OF FACULTY AND STAFF RELATIONS
300 JAY STREET • Namm 301/305
BROOKLYN, NY 11201-1909
718.260.5353 • Fax 718.260.5354

**NON-TEACHING INSTRUCTIONAL STAFF
(HEO AND CLT TITLES ONLY) TIME SHEET CALENDAR**

PERIOD BEGINNING		PERIOD ENDING	TIME SHEET DUE IN H.R.
5/19/24	through	6/1/24	Wednesday, June 5, 2024
6/2/24	through	6/15/24	Wednesday, June 19, 2024
6/16/24	through	6/29/24	Wednesday, July 3, 2024
6/30/24	through	7/13/24	Wednesday, July 17, 2024
7/14/24	through	7/27/24	Wednesday, July 31, 2024
7/28/24	through	8/10/24	Wednesday, August 14, 2024
8/11/24	through	8/24/24	Wednesday, August 28, 2024
8/25/24	through	9/7/24	Wednesday, September 11, 2024
9/8/24	through	9/21/24	Wednesday, September 25, 2025
9/22/24	through	10/5/24	Wednesday, October 9, 2024
10/6/24	through	10/19/24	Wednesday, October 23, 2024
10/20/24	through	11/2/24	Wednesday, November 6, 2024
11/3/24	through	11/16/24	Wednesday, November 20, 2024
11/17/24	through	11/30/24	Wednesday, December 4, 2024
12/1/24	through	12/14/24	Wednesday, December 18, 2024
12/15/24	through	12/28/24	Thursday, January 2, 2025
12/29/24	through	1/11/25	Wednesday, January 15, 2025
1/12/25	through	1/25/25	Wednesday, January 29, 2025
1/26/25	through	2/8/25	Wednesday, February 12, 2025
2/9/25	through	2/22/25	Wednesday, February 26, 2025
2/23/25	through	3/8/25	Wednesday, March 12, 2025
3/9/25	through	3/22/25	Wednesday, March 26, 2025
3/23/25	through	4/5/25	Wednesday, April 9, 2025
4/6/25	through	4/19/25	Wednesday, April 23, 2025
4/20/25	through	5/3/25	Wednesday, May 7, 2025
5/4/25	through	5/17/25	Wednesday, May 21, 2025
5/18/25	through	5/31/25	Wednesday, June 4, 2025
6/1/25	through	6/14/25	Wednesday, June 18, 2025
6/15/25	through	6/28/25	Wednesday, July 2, 2025
6/29/25	through	7/12/25	Wednesday, July 16, 2025
7/13/25	through	7/26/25	Wednesday, July 30, 2025
7/27/25	through	8/9/25	Wednesday, August 13, 2025
8/10/25	through	8/23/25	Wednesday, August 27, 2025
8/24/25	through	9/6/25	Wednesday, September 10, 2025

