



**NEW YORK CITY  
COLLEGE OF TECHNOLOGY**  
THE CITY UNIVERSITY OF NEW YORK  
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**APTS  
(AID FOR PART-TIME STUDY)**

**HOW DO I APPLY?**

Applying for APTS is an annual process. First, you must complete the Free Application for Federal Student Aid on the Web (FOTW) at [www.fafsa.gov](http://www.fafsa.gov). After completing the FOTW, click on “Optional Feature- Start your state application” located on the FAFSA Confirmation page, to link to the New York State’s TAP-On- The- Web (TOTW) application.

After the two forms are completed on the web, you will need to complete a CUNY Financial Aid Supplement online by following the steps below:

1. Go to [www.cuny.edu](http://www.cuny.edu) choose “Log-In” and then “CUNYFIRST” to access your account
2. On the home page screen select “STUDENT CENTER” under CUNYFIRST Home
3. Select “Financial Aid” and scroll down to “Supplement Form”
4. Type in NYT01 for institution
5. Type in 2024 for Aid Year. Select OK
6. After answering questions, select the white box affirming information is accurate
7. Complete and submit the form

**It is recommended that you complete all forms no later than September 29<sup>th</sup> for Fall 2023 and February 14<sup>th</sup> for Spring 2024.**