January 5, 2022

Dear Student:

This is to inform you that for spring 2022, we will pay book advance to eligible students. Please note that the book advance is not additional funds but part of your spring 2022 Federal Pell Grant or SEOG. Payment will be by check or direct deposit if you set up direct deposit with the College. The Book Advance payment is to be used for your books, supplies, or other educational related items.

I. Criteria for Pell Book Advance Payment
   Each semester, a one-time book advance payment will be made from your Federal Pell Grant/SEOG awards if you are eligible. Below are the criteria:
   - Must have a finalized Federal Pell Award at City Tech
   - Must be registered/enrolled for spring 2022 Semester
   - Must have sufficient financial aid awards (TAP, Federal Pell Grant, SEOG) to cover the tuition and fees for spring 2022
   - Maximum book advance payment amount is $682.00
   - Minimum book advance amount is $50

   The refund/check dates for Spring 2022 Book Advance are:
   - January 24, 2022
   - January 28, 2022
   - February 4, 2022
   - February 18, 2022

   To be eligible for your book advance, you must attend your classes. If you receive a book advance payment, and you do not attend any of your classes, you will have to repay the amount you received. A stop will be placed on your record until you repay the funds.

Sincerely,

Sandra Higgins
Director of Financial Aid
Financial Aid Office