For Additional Information Please Visit:

WWW.HESC.NY.GOV

WWW.FAFSA.GOV

WWW.CITYTECH.CUNY.EDU

WWW.CUNY.EDU (CUNY PORTAL)

STUDENT SUPPORT SERVICES

RM. A-237
CALL: 718.260.5143

OR

Call Toll Free:

1.888.NYS.HESC
(1.888.697.4372)
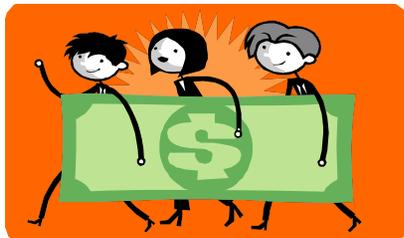
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**NEW YORK CITY COLLEGE
OF TECHNOLOGY**

Office Of Financial Aid
300 Jay Street
Brooklyn, NY 11201
Room NG-13
Tel: 718.260.5700
www.citytech.cuny.edu

NEW YORK CITY
COLLEGE OF TECHNOLOGY
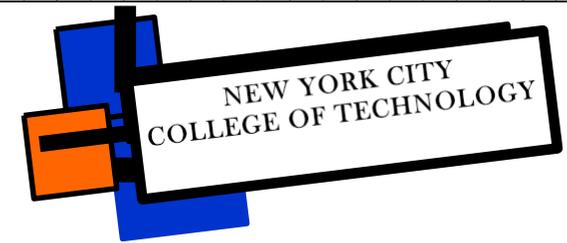
TAP
(TUITION ASSISTANCE PROGRAM)

APTS
(AID FOR PART-TIME STUDY)

PTAP
(PART-TIME TUITION ASSISTANCE PROGRAM)

OFFICE OF FINANCIAL AID

NYS financial aid is available to both the part-time and full-time matriculated student. Read below for details about these programs.

Tuition Assistance Program (TAP)

To be eligible for TAP, a student must:

- Be a U. S. citizen or eligible non-citizen.
- Be a NYS resident **and if dependent**, your parent **must be a legal resident of New York** State **for 1 year before the 1st day of classes**.
- Study full-time (at least 12 credits per semester) at an approved post-secondary institution in New York State.
- Have a certificate of graduation (a high school diploma or recog-nized equivalent) from within the U.S. or from the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam or the Northern Mariana Islands. **For a first time state aid recipient in the 2006-2007 academic year with a high school diploma from outside the U.S., a required Ability to Benefit (ATB) test must be passed.**
- Must meet the TAP program pursuit and academic progress standards.
- Be matriculated in an approved program of study.
- Be charged at least $200 tuition per year.
- Not be in default on a Federal Loan or not owe repayment of a State Grant.
- Meet income eligibility limitations.
- Not have used up Tuition Assistance Program (TAP) eligibility.

How Do I Apply?

1. Create a Federal Student Aid Identification number at StudentAid.gov/fsaid. Parents of dependent students may also apply for a FSA ID.
2. Complete the FAFSA -Once you have a Federal Student Aid Identification (FSA ID) you may complete and submit the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.gov. The federal college code is **002696**.
3. Complete the TAP Application—When you have finished the FAFSA, click on "Optional Feature—Start your state application" located on the FAFSA

Confirmation page to link to New York State's TAP-on-the-Web. The NYS college code is **1405**.

The application deadline is June 30th of the academic year for which the aid is sought.

Note : *Students enrolled in a two-year program may be eligible to receive a maximum of 6 semesters of TAP. To be considered matriculated in a two-year program students must declare a major by the beginning of the sophomore year. Students in a four-year program may be eligible to receive a maximum of 8 semesters of TAP. To be considered matriculated in a four-year program, students must declare a major by the beginning of the junior year. Only SEEK students pursuing a 4 year degree are eligible for an additional 2 semesters of TAP.*

TAP for a Student with a Disability.

A student with a disability does not have to be full time to be eligible for TAP payments. The student could attend part-time, taking as few as three credits per semester, and be eligible for TAP.

To determine TAP eligibility, the student must see a counselor in Student Support Services, located in Rm. A-237, phone 718-260-5143. Once TAP eligibility has been established, the approval form available at Student Support Services must be submitted to the Bursar's Office, Namm Hall, Rm. NG-06.

Aid for Part-Time Study (APTS)

The Aid for Part-Time Study (APTS) program provides grant assistance for an eligible part-time student enrolled in an approved undergraduate degree program.

Amount

Awards provide from $15 to $65 per credit during the Fall and Spring semester for part-time undergraduate study at City Tech. An APTS award cannot exceed tuition charges. Part-time study means being enrolled for at least 6 but less than 12 semester hours **per semester. At least 3 credits must be non-remedial credits**.

How Do I Apply?

Follow **Steps 1 through 3** of the TAP instructions.
When the TAP information is processed, you will need to complete a CUNY Supplement application to be considered for the APTS award.

Log on to your CUNYfirst account, navigate to Self Service followed by Student Center. In the Finances section, click the Supplement Form link to access and complete the Supplement form.

It is recommended that you complete the "eSupp" form no later than the 4th week of the semester for which the award is sought.

To be considered for an APTS award, a student must meet all the eligibility requirements for TAP with the following exceptions:

- Enroll as a **part time** (minimum 6 contributory credits) matriculated student in an approved undergraduate degree program or registered certificate program at a degree-granting institution in New York State.
- Have a tuition charge of at least **$100** per year.

Par t -time T u ition Assistance Prog ra m (PT A P)

Part-Time TAP is a new program from New York State implemented in the 2007-2008 academic year.
It allows the part-time student, who is carrying at least 6 but less than 12 credits/equated credits, to receive partial TAP payments. **To be eligible for PTAP, the student must meet all of the eligibility requirements for TAP with the following exceptions:**

- Be enrolled as indicated above.
- Be a first-time freshman in the 2006-2007 academic year or thereafter.
- Earned twelve (12) credits in each of the two consecutive preceding semesters, for a minimum of twenty four (24) credits.
- Maintain a cumulative Grade Point Average   of 2.0 or higher.

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