

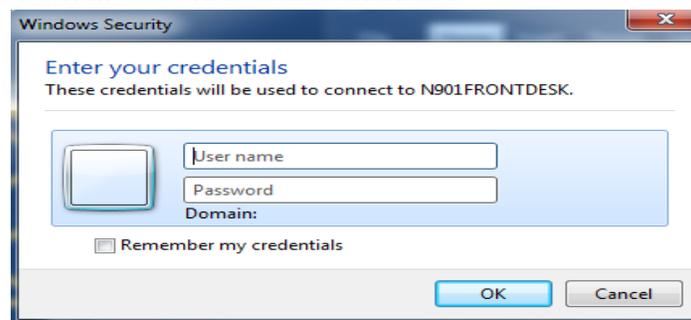
Connecting to the VPN using a Windows PC computer

Remote Desktop Connection guide for Windows

1. Click on the Start button and search for Remote Desktop Connection or MSTSC. Double click on the Remote Desktop Connection option to open the login window and enter the computer name that you want to remotely login to. eg. N901FRONTDESK.



2. After you click connect, enter your username (nycct\username) and password for your city-tech email to connect and click OK.



3. You will be asked to verify the certificate in order to remotely login to the computer click yes to be connected.
4. After verifying the certificate, you will have successfully remotely logged in to the desktop. To disconnect from the remote desktop connection, click on the start button and hover over the log off option which will show you a disconnect tab click on it to disconnect

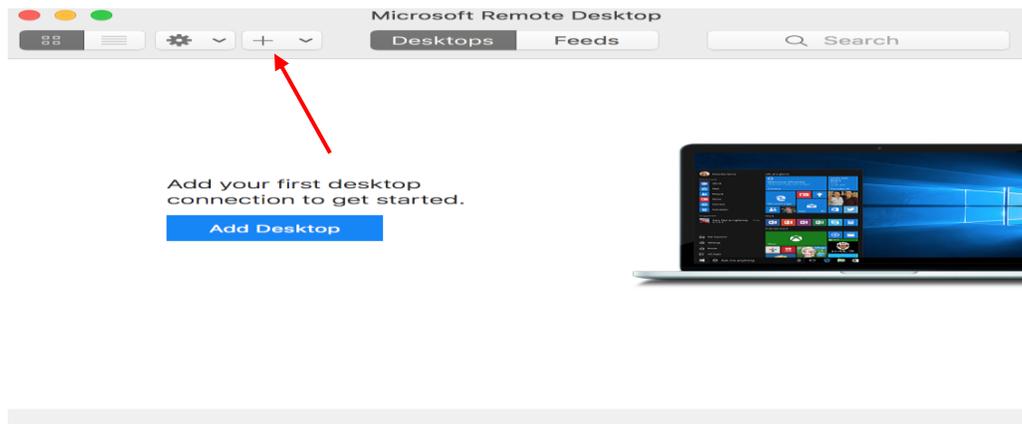
Connecting to the VPN using an Apple Mac computer

Follow these steps to get started with Remote Desktop on your Mac:

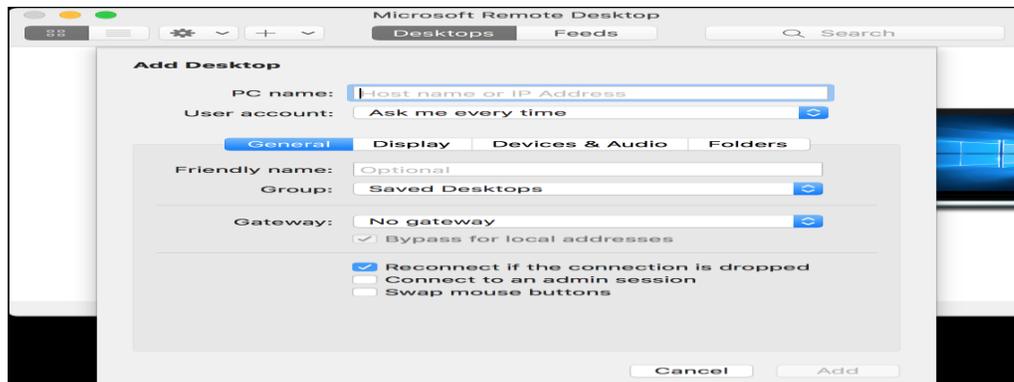
1. Download the **Microsoft Remote Desktop Client** from the Mac **App Store**.
2. Setting up your PC to accept remote connections will be completed by a technician. **(If you skip this step, you will not be able to connect to your campus computer.)**
3. Add a Remote Desktop connection. This step is to be completed by the end user. Please follow the steps below.

Add a Remote Desktop connection

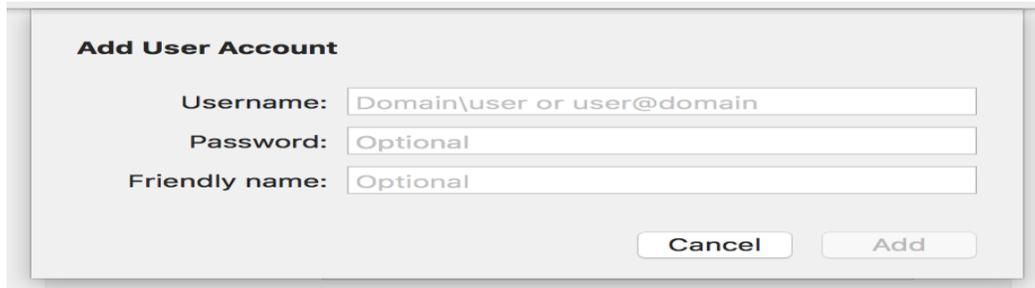
1. In the Connection Center, click **+**, and then click **Desktop**.



2. Enter the following information:
 - **Computer name or IP Address** – This will be provided by the assigned technician.



- **User Account** - Click on the arrow next to the user account field and add user account.
 - Use one of these formats: *username*, *domain\username*. For example: *JDoe*, *NYCCT\JDoe*



Add User Account

Username:

Password:

Friendly name:

3. Click **ADD**.

4. To start the connection, first connect using the **GlobalConnect**. Once the connection is established, go to the **Microsoft Remote Desktop** app and double-click your saved desktop connection.

