

College Now Online Application Walkthrough

Please follow the instructions carefully. The notes in the boxes will help you with any questions you may have.

Important things to keep in mind as you go through the application:

1. Remember to save each page as you go; if you close the application before clicking “Submit”, you will need to start over.
2. The "Register Now" portion is only to create the username and password. You will use these to sign into the application.
3. Make sure to use the link provided for the application or from collegenow@citytech.cuny.edu; do **not** use links that come from automated emails when you first create the username and password.
4. If you created a username and password and forgot the credentials, click on “Forgot Password” and use the same email address you used to register. If you cannot retrieve your account, create a new one with a different email address. Take a picture of it for your records.
5. If you have any questions, please email: Collegenow@citytech.cuny.edu
6. We also have a **Video Walkthrough** with the same steps we cover in this manual: 1) [Registration Video](#) 2) [Application Video](#)

[CLICK HERE](#) to start your application

CUNY THE CITY UNIVERSITY OF NEW YORK Non-Degree Questionnaire

College Now @ The New York City College of Technology is a campus-based Saturday & weekday program offering college credit courses, advisement and tutoring. Course offerings include Arts and Humanities, Social Sciences, Math, and Technology. For more information, please visit the New York City College of Technology website or contact us.

Contact Information:
 Matthew Brittain, Director
 718.260.5206 | mbrittain@citytech.cuny.edu
 Olumuyidele Akindutire, Program Coordinator
 718.260.5206 | olumuyidele.akindutire11@citytech.cuny.edu

I would like to apply for:

College Now

If you selected 'Undergraduate Non-Degree' above, are you currently enrolled in a degree program (associate or bachelor's) at any CUNY campus?

No

If you selected 'College Now' above, have you ever applied to this program before?

No

Please indicate the campus to which you are applying.

NYC College of Technology

Next >>

[End Questionnaire and Return](#)

NEW Students

1. Select College Now
2. If you have not previously applied to CN, select No.
3. Select NYC College of Technology
4. Click Next.

CUNY THE CITY UNIVERSITY OF NEW YORK Non-Degree Questionnaire

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I would like to apply for:

College Now

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No

If you selected 'College Now' above, have you ever applied to this program before?

No

Please indicate the campus to which you are applying.

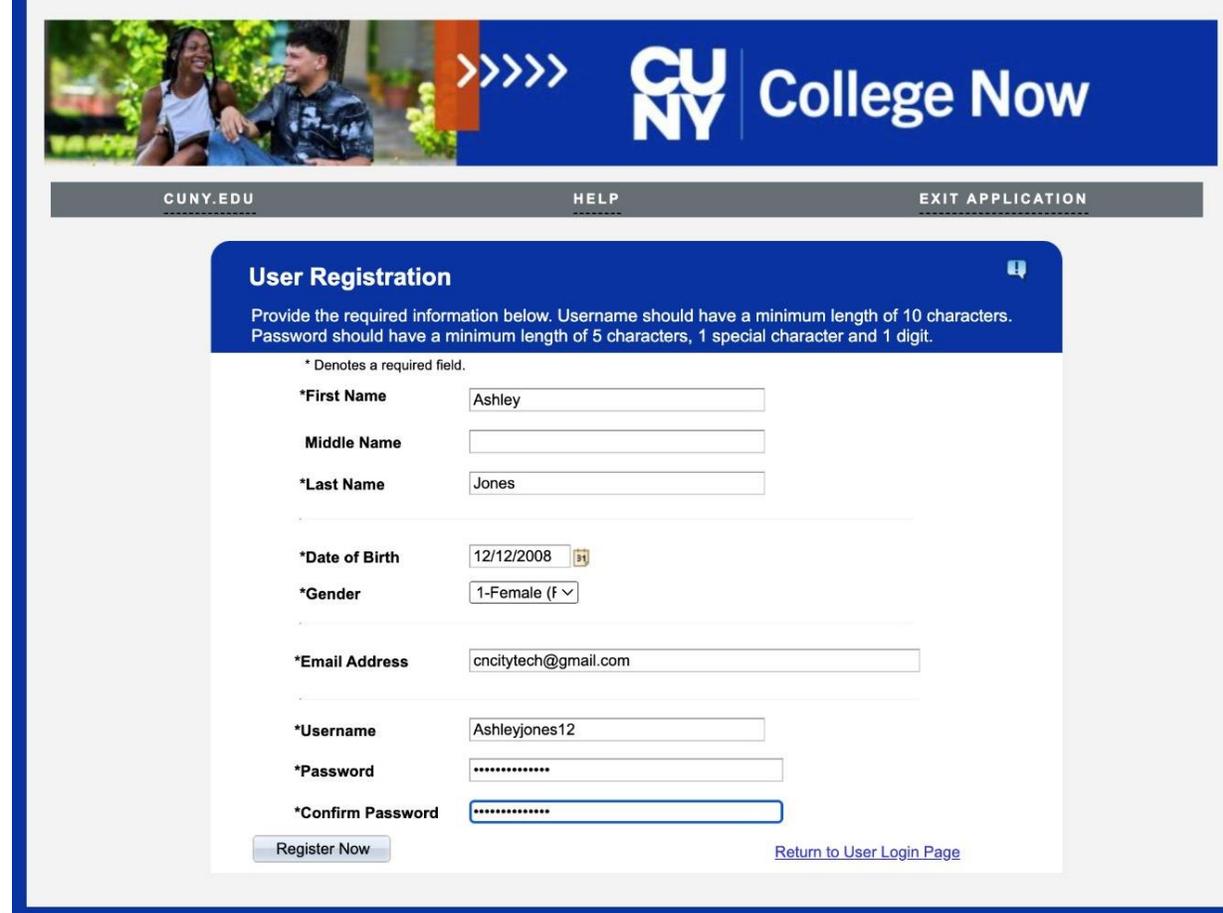
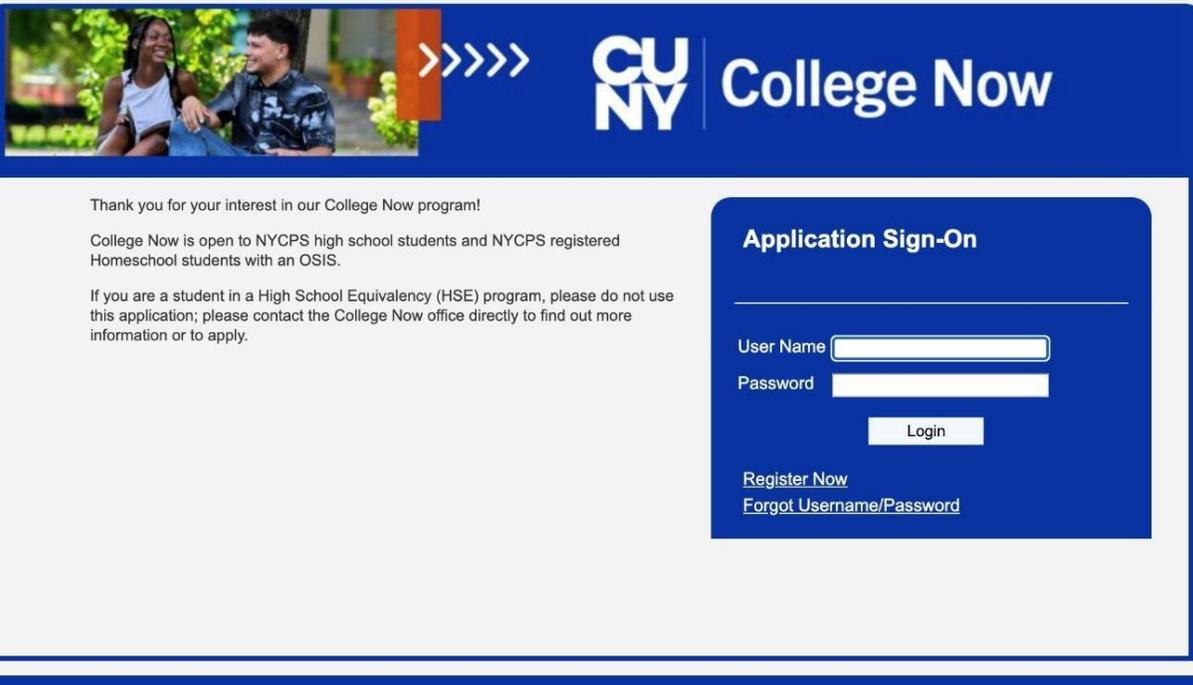
NYC College of Technology

Next >>

[End Questionnaire and Return](#)

RETURNING Students

1. If you have previously applied to CN, select Yes.
2. Select NYC College of Technology.
3. Click Next.
4. You will [navigate HERE](#) to apply as a Returning Applicant



1. Click on Register Now to create your Username and Password
2. On the next page, pay close attention to the requirements to create the username and password.

- Fill in required fields to create Username and Password.
 - SPECIAL CHARACTERS: !@#\$\$%
 - DIGIT NUMBERS: 0123456789

User Registration

Provide the required information below. Username should have a minimum length of 10 characters. Password should have a minimum length of 5 characters, 1 special character and 1 digit.

* Denotes a required field.

*First Name

Middle Name

*Last Name

*Date of Birth

*Gender

*Email Address

*Username

*Password

*Confirm Password

[Return to User Login Page](#)

User Registration Confirmation

Registration Successful!

Click "OK" and log in to submit your application using your username and password.

- Take photo of your credentials (Username and Password) for your records.

- Click Ok.



Thank you for your interest in our College Now program!

College Now is open to NYCPS high school students and NYCPS registered Homeschool students with an OSIS.

If you are a student in a High School Equivalency (HSE) program, please do not use this application; please contact the College Now office directly to find out more information or to apply.

Application Sign-On

User Name

Password

Login

[Register Now](#)

[Forgot Username/Password](#)



APPLICATION CENTER

CUNY.EDU

START OVER

EXIT APPLICATION

Application Links

Personal Information

Personal Details

Phone and Email

Address and Residence

Citizenship

Academic Interest

Semester and Course

Supporting Information

High School

Upload Documents

Submission

Submit Application

* Denotes a required field.

Name

Indicate your full legal name. If you are known by any former/other name(s), then select the 'Former/Other Names' checkbox.

Message

Welcome to the CUNY Application! Make sure to click the SAVE button as you advance through the application. (0,0)

OK

Date of Birth & Gender

Provide your date of birth (mm/dd/yyyy) and gender.

*Date of Birth

*Gender

SAVE

NEXT >>

- Log in using Username and Password you just created.

- Click Ok.

CU NY College Now

APPLICATION CENTER CUNY.EDU START OVER EXIT APPLICATION

Application Links

Personal Information
 Personal Details
Phone and Email
 Address and Residency
 Citizenship

Academic Interest
 Semester and Course Selection

Supporting Information
 High School
 Upload Documents

Submission
 Submit Application

* Denotes a required field.

Phone & Email

Provide an accurate phone number and email address that you check regularly. We will contact you via email to support your admissions and enrollment to the university.

Contact Phone

Phone Type	Telephone
Home	7182605206

[Add an additional phone number](#)

I want to receive SMS/text messages at this mobile number.

Email Address

Email Address Preferred

<< PREVIOUS SAVE NEXT >>

- Select Phone Type (Mobile or Home) and enter the number.
 - Save and Next.

CU NY College Now

APPLICATION CENTER CUNY.EDU START OVER EXIT APPLICATION

Application Links

Personal Information
 Personal Details
 Phone and Email
Address and Residency
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* Denotes a required field.

Address

Select a country from the drop-down. Then, click 'Add/Update Address'.

Country:

Address: [Add/Update Address](#)

Check here if your mailing address is different from the above address

Check here if your permanent address is different from the above address

Check here if your billing address is different from the above address

Residency

College Now students should select the second option: I have been a New York City resident for the last 12 months.

NY State resident for the last 12 months or more

NY City resident for the last 12 months or more

NY State high school graduate within the last 5 years

NY City high school graduate within the last 5 years

I am none of the above (Applicants in F-1 or J-1 immigration status must check this option)

<< PREVIOUS SAVE NEXT >>

- Click on Add Address.

CU NY College Now

APPLICATION CENTER CUNY.EDU START OVER EXIT APPLICATION

Secondary page for USA

CU NY College Now

Section 1: Personal Information

Edit Address

Country: United States

Address 1: 300 Jay St

Address 2:

Address 3:

City: Brooklyn *State: NY Postal: 11201-1909

County: Kings

OK Cancel

Override Address Verification

NY City high school graduate within the last 5 years

I am none of the above (Applicants in F-1 or J-1 immigration status must check this option)

<< PREVIOUS SAVE NEXT >>

- Enter your full home address.
- Include the apartment number if there is one.
 - Click Ok.

CU NY College Now

APPLICATION CENTER CUNY.EDU START OVER EXIT APPLICATION

Application Links

Personal Information
 Personal Details
 Phone and Email

Address and Residency
 Citizenship

Academic Interest
 Semester and Course Selection

Supporting Information
 High School
 Upload Documents

Submission
 Submit Application

* Denotes a required field.

Address

Select a country from the drop-down. Then, click 'Add/Update Address'.

Country: United States

Address: [Add/Update Address](#)

300 Jay St
 Brooklyn, NY 11201-1909
 Kings

Check here if your mailing address is different from the above address

Check here if your permanent address is different from the above address

Check here if your billing address is different from the above address

Residency

College Now students should select the second option: I have been a New York City resident for the last 12 months.

NY State resident for the last 12 months or more

NY City resident for the last 12 months or more

NY State high school graduate within the last 5 years

NY City high school graduate within the last 5 years

I am none of the above (Applicants in F-1 or J-1 immigration status must check this option)

<< PREVIOUS SAVE NEXT >>

- Select the second check box for NY City residents.
 - Save and Next.



Application Links

- Personal Information**
 - Personal Details
 - Phone and Email
 - Address and Residency
 - Citizenship
- Academic Interest**
 - Semester and Course Selection
- Supporting Information**
 - High School
 - Upload Documents
- Submission**
 - Submit Application

Citizenship
You do not need to be a US citizen to participate in the College Now program.

*Country of Citizenship [Dropdown Menu]

Social Security Number
Provide your Social Security number. If you plan to apply for financial aid, a Social Security number is required.

Social Security # [Text Field]
 I do not have a Social Security #

* Denotes a required field.



Application Links

- Personal Information**
 - Personal Details
 - Phone and Email
 - Address and Residency
 - Citizenship
- Academic Interest**
 - Semester and Course Selection
- Supporting Information**
 - High School
 - Upload Documents
- Submission**
 - Submit Application

Citizenship
You do not need to be a US citizen to participate in the College Now program.

*Country of Citizenship [United States] [Dropdown Menu]
Country of Birth [United States] [Dropdown Menu]

Social Security Number
Provide your Social Security number. If you plan to apply for financial aid, a Social Security number is required.

Social Security # [123456789] [Text Field]
 I do not have a Social Security #

* Denotes a required field.

- See notes on next pages for US citizens born in the US

OR

US Citizens born outside of the US

OR

Citizens of other countries (Non-US)

For US Citizens:

- From the Drop-Down Arrow, select the country of your citizenship
 - Then select the country you were born in.

Application Links

Personal Information
 Personal Details
 Phone and Email
 Address and Residency
 Citizenship

Academic Interest
 Semester and Course Selection

Supporting Information
 High School
 Upload Documents

Submission
 Submit Application

* Denotes a required field.

Citizenship
 You do not need to be a US citizen to participate in the College Now program.

*Country of Citizenship: United States
 Country of Birth: Jamaica

Social Security Number
 Provide your Social Security number. If you plan to apply for financial aid, a Social Security number is required.

Social Security #: ***.**-6789 Show
 I do not have a Social Security #

<< PREVIOUS SAVE NEXT >>

Application Links

Personal Information
 Personal Details
 Phone and Email
 Address and Residency
 Citizenship

Academic Interest
 Semester and Course Selection

Supporting Information
 High School
 Upload Documents

Submission
 Submit Application

* Denotes a required field.

Citizenship
 You do not need to be a US citizen to participate in the College Now program.

*Country of Citizenship: Jamaica
 *Status within United States: Other
 Country of Birth: Jamaica
 Comments

Social Security Number
 Provide your Social Security number. If you plan to apply for financial aid, a Social Security number is required.

Social Security #: 12346789
 I do not have a Social Security #

<< PREVIOUS SAVE NEXT >>

Or, US Citizens born in a different country:

- Enter your Social Security Number.
- It is crucial to provide the correct SS number, if you have one. Only undocumented students who do not have a SS number should select the option for "I do not have a Social Security #"

For Non-US Citizens:

- If you are not a US Citizen, after selecting your country of citizenship and the country you were born in, select "Other" for the Status, regardless of your actual status.
- CN students do not need to provide green card or visa numbers/info
 - Save and Next.



Application Links

Personal Information

- Personal Details
- Phone and Email
- Address and Residency
- Citizenship

Academic Interest

Semester and Course Selection

Supporting Information

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Submission

- Submit Application

* Denotes a required field.

Semester

Select the semester/term you are applying for. Please ignore "Add College and Major/Academic Program" button

Term: [dropdown]

Add College and Major/Academic Program

<< PREVIOUS

SAVE

NEXT >>



Application Links

Personal Information

- Personal Details
- Phone and Email
- Address and Residency
- Citizenship

Academic Interest

Semester and Course Selection

Supporting Information

- High School
- Upload Documents

Submission

- Submit Application

* Denotes a required field.

Semester

Select the semester/term you are applying for. Please ignore "Add College and Major/Academic Program" button

Term: 2025 Spring Term [dropdown]

Add College and Major/Academic Program

<< PREVIOUS

SAVE

NEXT >>

- Select the Spring 2025 Term from the drop-down arrow.

- Click on Add College.

Program & Major Search

Term: 2025 Spring Term
College:
Enter Keyword to Search (optional):

- Select your top 3 choices in the order you prefer.
 - Click on Search.

✖ Specify the term you are applying for and then select your Academic Plan/Major.

Additional Information

Some additional information is required for this college. Indicate your responses below.

**NYC College
College Now Spring Course Selection**

* Please select three (3) courses and be careful about your second and third choices if your first choice is closed

*Class One
* Class Two
Class Three

- Select your top 3 choices in the order you prefer.
- Make sure to carefully review the course, schedule and whether it is In-Person on the City Tech campus, Online or Hybrid.
 - Click Ok.



Application Links

Personal Information

- Personal Details
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- Address and Residency
- Citizenship

Academic Interest

Semester and Course Selection

Supporting Information

- High School
- Upload Documents

Submission

Submit Application

* Denotes a required field.

Semester

Select the semester/term you are applying for. Please ignore "Add College and Major/Academic Program" button

Term: 2025 Spring Term

Programs Selected in Application

NYC College of Technology-Undergraduate-Non Degree Undergraduate-Non Degree College Now

Add College and Major/Academic Program

<< PREVIOUS

SAVE

NEXT >>



Application Links

Personal Information

- Personal Details
- Phone and Email
- Address and Residency
- Citizenship

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Semester and Course Selection

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- Upload Documents

Submission

Submit Application

* Denotes a required field.

High School

College Now students should click on the high school search button.

Select one option:

- A U.S. high school
- A high school outside of the U.S.
- A GED, TASC, or HiSET
- Homeschool

High School Information

Add your high school using the search button

High School Search

[Add an additional school](#)

<< PREVIOUS

SAVE

NEXT >>

- Save and Next.

- Click on High School Search.

Application Links **High School**

- Personal Information**
 - Personal Details
 - Phone and Email
 - Address and Residence
 - Citizenship
- Academic Information**
 - Semester and Course
- Supporting Information**
 - High School
 - Upload Documents
- Submission**
 - Submit Application

High School Search
Use CEEB Code or Name to search for your school.

State:

City:

School Name:

CEEB Code:

Search Results

CEEB/ATP #	School Name	City	State	Country
<input type="button" value="Select"/>				

Application Links **High School**

- Personal Information**
 - Personal Details
 - Phone and Email
 - Address and Residence
 - Citizenship
- Academic Information**
 - Semester and Course
- Supporting Information**
 - High School
 - Upload Documents
- Submission**
 - Submit Application

High School Search
Use CEEB Code or Name to search for your school.

State:

City:

School Name:

CEEB Code:

Search Results

CEEB/ATP #	School Name	City	State	Country
<input type="button" value="Select"/>				

- Type city, (ex: Brooklyn)
- Type one word from your HS name.
- Do not include the word High School or HS.

- Leave CEEB Code blank.
- Click Search.

CU NY College Now

Online Admission Application

High School Search

Use CEEB Code or Name to search for your school.

State:

City:

School Name:

CEEB Code:

Search Results

	CEEB/ATP #	School Name	City	State	Country
<input type="button" value="Select"/>	US0105	Achievement First Apollo Chart	Brooklyn	NY	USA
<input type="button" value="Select"/>	US0906	Achievement First Aspire Charter School	Brooklyn	NY	USA
<input type="button" value="Select"/>	US0106	Achievement First Brownsville	Brooklyn	NY	USA
<input type="button" value="Select"/>	330712	Achievement First Bushwick Charter School	Brooklyn	NY	USA
<input type="button" value="Select"/>	US0257	Achievement First Crown Heights Charter School	Brooklyn	NY	USA
<input type="button" value="Select"/>	330008	Achievement First East Brooklyn HS	Brooklyn	NY	USA
<input type="button" value="Select"/>	US0160	Achievement First East New York Charter School	Brooklyn	NY	USA
<input type="button" value="Select"/>	US0108	Achievement First Endeavor Charter School	Brooklyn	NY	USA
<input type="button" value="Select"/>	330484	Achievement First HS	Brooklyn	NY	USA
<input type="button" value="Select"/>	331125	Achievement First University Prep HS	Brooklyn	NY	USA

- Click Select on the left for your HS.

CU NY College Now

APPLICATION CENTER CUNY.EDU START OVER EXIT APPLICATION

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Citizenship

Academic Interest
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Select one option:

A U.S. high school

A high school outside of the U.S.

A GED, TASC, or HiSET

Homeschool

High School Information

Add your high school using the search button

School Name Achievement First Univ Prep HS
City Brooklyn
State New York

OSIS Number: If you are currently attending or have graduated from a New York City Public High School (NYCPS), enter your unique 9-digit NYCPS Student ID. This will allow CUNY to securely retrieve your official high school transcript electronically.

*OSIS (9 digit NYCPS ID)

From Date

To Date/Expected Grad Date

Degree Date

[Add an additional school](#)

- Type your HS OSIS number
- On the From Date, select September 01 and the year you started 9th grade.
- On To Date & Degree Date, select June 24 and the year you expect to graduate HS.
 - SAVE and NEXT.



APPLICATION CENTER CUNY.EDU START OVER EXIT APPLICATION

Application Links

Personal Information

- Personal Details
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Address and Residency
Citizenship

Academic Interest

- Semester and Course Selection

Supporting Information

- High School
Upload Documents

Submission

- Submit Application

* Denotes a required field.

Supporting Materials

Use this section to upload supplemental materials such as SAT/ACT scores, personal statements, recommendations, portfolio or activity resume, etc. Please check requirements with the College Now campus.

There are no mandatory documents required based on the selection(s) you chose in the Academic Interest section of the application. However, if you wish to upload any documents in support of your application, use the link below.

Add a supporting material

<< PREVIOUS

SAVE

NEXT >>



APPLICATION CENTER CUNY.EDU START OVER EXIT APPLICATION

Application Links

Personal Information

- Personal Details
Phone and Email
Address and Residency
Citizenship

Academic Interest

- Semester and Course Selection

Supporting Information

- High School
Upload Documents

Submission

- Submit Application

* Denotes a required field.

Submit Application

Check the box to certify your application information. Review the accuracy of your responses to all sections. Once submitted, you will only be able to update the Parent/Guardian Consent section.

I hereby certify that all of the information in this application is accurate and complete. I further certify that all documents submitted in support of my application for admission, such as transcripts, diplomas, test scores, or references will be accurate and complete. I understand that an applicant who submits fraudulent documentation or who fails to report a complete and accurate educational history, including self-reported standardized test scores, will be barred from attending CUNY for five years. I understand that for my educational history to be complete, I must report all my attendance at colleges, universities and postsecondary institutions undertaken anywhere in the world whether or not I wish to apply for transfer credits. I further understand that all information contained in this application will be treated confidentially and will be used for CUNY purposes only. I am aware that all documents submitted in support of my application for admission belong to CUNY and will not be returned to me. The college reserves the right to deny admission to any student if in its judgment, the presence of that student on campus poses an undue risk to the safety or security of the college or college community. That judgment will be based on an individual determination taking into an account any information that the college has about a student's criminal record and the particular circumstances of the college, including the presence of a child care center or public school students on the campus. The CUNY Board of Trustee policy regarding submission of fraudulent documents in support of an application for admission can be found at https://www.cuny.edu/about/administration/offices/ovsa/policies/

[] *I certify that the information supplied by me on this application is true and correct to the best of my knowledge.

<< PREVIOUS

Save

Submit

- If you need to attach your HS transcript, click on Add supporting material.
Otherwise, click save and next.

- Click on the Check Box "I certify..."
Save and Submit.
Then click OK.
The status of the app should state Submitted.

Application Submission Confirmation

✓ Your application has been successfully submitted.

OK



CUNY.EDU

HELP

EXIT APPLICATION

Welcome Ashley

Your Application Center

Below is a list of your applications. Click on any the links below to view an application.

Submission Status	Admission Application Name	Last Update Date/Time	View/Print Summary
Processing	CUNY College Now-2025 Spring Term	11/13/2024 8:50:21PM	View/Print Summary

[Create New Application](#)

[Return to User Login Page](#)

Submission Status

Initiated: You have started your application but have not saved or submitted any information.

In Progress: You have saved information on your application but did not submit. You may log back in to update/edit any fields in order to complete your application.

Processing: You have successfully submitted your application and it will be processed shortly so that the review can begin.

Submitted: Your application is both submitted and loaded into our system for review. Although your application has been submitted, you may still log back in to add a recommender, upload a document and/or pay the application fee.

- Click Ok.

- Click Ok. Your Submission Status should indicate “Submitted” and you will receive a confirmation email from CUNY