

July 2025

Dear Students:

I hope you are doing well!

Dr. Alberto Martinez will be available for **asynchronous (e-mail) summer advisement during July**. All students in the Chemistry programs (AS in Chemical Technology and BS in Applied Chemistry) are welcome. Advisement ensures that you are taking the correct courses towards the fulfillment of your degree requirements and helps you avoid taking non-contributory classes that would adversely affect your TAP and/or PELL allotments. Advisement will also assist you on your academic path towards graduation and attaining your desired goals – continued academics, career endeavors, or both!

You must contact Dr. Martinez by e-mail (alberto.martinez33@citytech.cuny.edu) using your City Tech address and provide your full name and Student ID#. Please, be as specific as possible and let Dr. Martinez know the reason(s) for your inquiry. You should expect a response within 24-48 hours (weekends excluded).

In addition, Dr. Martinez will be also available for **IN-PERSON advisement on July 9th from 2 to 5 PM in Room A516**, and during a **SYNCHRONOUS Zoom session on July 23rd from 12 to 3 PM**. Please, schedule an appointment in advance (contact Dr. Martinez at the e-mail address provided above, and include your name and Student ID#). Walk-ins for in-person advisement will be accommodated as time permits.

Additional academic advisement will be offered in August. Information will be shared as it becomes available.

I hope the above information is helpful!

Best,

Dr. Ivana
Chairperson – Chemistry Dept.