

## **CUNYfirst - EMPLOYEE SELF SERVICE**

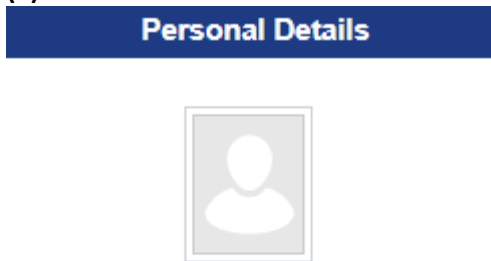
Please follow the below instructions to view and update your personal information in CUNYfirst. Thank you.

(1) [Log into CUNYfirst.](#)

(2) Select Employee Self Service













(3) Select Personal Details



(4) Select and view which information you need.

**Personal Details**

<p><b>Addresses</b></p>  <p>Updated 03/01/2022</p>	<p><b>Contact Details</b></p>  <p>5 Details</p>	<p><b>Emergency Contacts</b></p>  <p>4 Contacts</p>	<p><b>Marital Status</b></p>  <p>Updated 05/10/2007</p>
<p><b>Name</b></p>  <p>Updated 06/04/2009</p>	<p><b>Ethnic Groups</b></p>  <p>2 Ethnic Groups</p>	<p><b>Disability</b></p>  <p>Updated 07/16/2015</p>	<p><b>Veteran Status</b></p>  <p>Updated 07/16/2015</p>
<p><b>Business Partners</b></p>  <p>No Business Partners</p>	<p><b>Additional Information</b></p> 		

**NOTE:** Unfortunately, some of the personal changes you make in CUNYfirst through Employee Self Service will not automatically be sent to the Office of Faculty Staff and Relations Office for updating. Please call them to ensure your information was received.

## Instructional Staff Relations

300 Jay Street  
Namm Hall 301 (N-301)  
Brooklyn, NY 11201

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Phone: 718-260-5353