

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN NEW
YORK CITY COLLEGE OF TECHNOLOGY AND RALPH R.
MCKEE CAREER & TECHNICAL HIGH SCHOOL.**

Rationale:

New York City College of Technology is a degree-granting institution committed to providing broad access to high quality technological and professional education for a diverse urban population. City Tech's distinctive emphasis on applied skills and place-based learning built upon a vibrant general education foundation equips students with both problem-solving skills and an understanding of the social contexts of technology that make its graduates competitive. A multidisciplinary approach and creative collaboration are hallmarks of the academic programs. As a community, City Tech nurtures an atmosphere of inclusion, respect, and open-mindedness in which all members can flourish.

This agreement is focused on the Ralph R. McKee Audio Engineering CTE Program. The mission of this extraordinary specialized high school is to provide all students with technical skills training coupled with rigorous academics. Students graduating high school will have an opportunity to further their education and training in Entertainment Technology career pathways at New York City College of Technology (NYCCT).

Purpose:

NYCCT hereby establishes a memorandum of understanding (MOU) for students who have completed the Audio Engineering CTE at Ralph R. McKee School.

The purpose of this agreement is to strategically align respective program interests. NYCCT reserves the right to annual review of this agreement for modifications, additions, or to nullify this non-binding agreement.

Students who have completed the Audio Engineering CTE at Ralph R. McKee School and who have been accepted into NYCCT will be:

1. Guaranteed Admissions into the BTech in Entertainment Technology program, provided they meet all admissions requirements, on a space availability basis.
2. Eligible for up to 6 Credits for Prior Learning (CPL) towards the Bachelor of Technology (B.T.) Degree in Entertainment Technology at NYCCT upon matriculation.

To earn CPL towards the B.T. in Entertainment Technology at NYCCT, the following stipulations apply.

1. Must have received a minimum grade of "B" (80 or above) in their Audio Engineering high school courses.
2. Once matriculated and prior to the start of their first semester, each student must contact the Entertainment Technology Department and schedule an appointment for an interview with a faculty member in the NYCCT Entertainment Technology Program to assess their readiness for the program and determine which courses they may receive CPL for. Guidelines for each course will be used in the interview (please see attached).
 - a. A maximum of 3 credits may be granted for: Sound Technology 1 (ENT 1270 for 3 credits) if students complete:
 - 10th Grade Course 1 Audio Fundamentals and
 - 10th Grade Course 2 Music Production for Songwriters and
 - 11th Grade Course 3 The Art of Mixing and
 - 11th Grade Course 4 Live Sound Design

- b. A maximum of 3 credits may be granted for: Technical Production (ENT 3106 for 3 credits) if students complete:
 - 11th Grade Course 4 Live Sound Design and
 - 12th Grade Course 6 Dante Audio User Certification

The faculty interviewer will notify STAR and the Registrar's Office of the recommendation of the CPL and provide supporting documentation that the CPL is warranted

Once enrolled in the Entertainment Technology Program, prior learning credits to eligible students will be applied to the course transcripts of eligible Ralph R. McKee graduates as follows:

- a. 3 credits in Sound Technology 1 (ENT 1270)
- b. 3 credits in Technical Production (ENT 3106)
- c. Graduates that complete the requirements outlined in this MOU prior to any changes, will be grandfathered in and are able to receive the prior learning credits in Sound Technology 1 (ENT 1270 for 3 credits) and Technical Production (ENT 3106 for 3 credits).
- d. CPL will be applicable as long as the courses listed in section B are offered by NYCCT

The NYCCT Entertainment Technology Department when appropriate will:

- Review curriculum and credentialing.
- Provide guidance and information to prospective students on career requirements and expectations.

The Ralph R. McKee Career & Technical High School when appropriate will:

- Through school programs, provide career guidance and instruction throughout grades 9-12 to help students make informed career choices in areas related to technical theatre courses.
- Design, review, upgrade and implement curricula and program standards to more strongly align to current postsecondary requirements. This will help students make a smoother transition from high school to college.

Upon approval of this agreement, all cooperating agencies can publicize in brochures and other recruitment/admissions materials. NYCCT reserves the right to make the final determination on CPL for students; effort will be made to accommodate all qualified students.

The term of this agreement shall commence for the fall 2026 semester, and shall remain in effect through the spring 2030 semester. Each party must notify the other of changes in relevant curricula

This agreement shall be in effect upon signing by both parties and revised by mutual agreement of both parties. This agreement can be terminated by other party upon notification. Curriculum, equipment, or facilities may be reviewed at any time per request by either party, with sufficient notification.

Agreement accepted for New York City College of Technology by:

Pam Brown PhD, PE
Provost and Vice President of Academic Affairs

Pamela Brown, PhD, PE
Digitally signed by Pamela Brown, PhD, PE
Date: 2026.03.27 00:29:53 -04'00'

3/27/26
Date

Susan Brandt
Chairperson, Entertainment Technology

Susan Brandt
Digitally signed by Susan Brandt
Date: 2026.03.27 10:53:23 -04'00'

3/27/26
Date

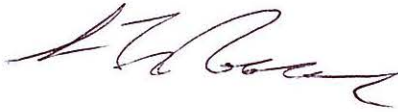
Agreement accepted for McKee Career and Technical High School by:

Gregory Bown
Principal



Date 3/27/26

Steve Larocca
Audio Engineering CTE



Date 3/27/26