



Department of Construction Management & Civil Engineering Technology  
300 Jay Street, Brooklyn, NY 11201 | Tel: 718.260.5338 | [www.citytech.cuny.edu](http://www.citytech.cuny.edu)

## Memorandum of Understanding Advanced Standing / Transfer Credit Agreement

Between

**New York City College of Technology/CUNY  
Department of Construction Management & Civil Engineering Technology**

and  
**High School for Construction Trades, Engineering & Architecture (HSCTEA) – Construction Program**

### **Overview**

A relationship has been established between the Construction Management and Civil Engineering Technology (CMCE) Department of New York City College of Technology and the HS for Construction Trades, Engineering and Architecture – Construction Program, that will enable successful graduating high school students to receive advanced standing towards the completion of the requirements for the Associate in Applied Science (AAS) degree in either Construction Management or Civil Engineering Technology.

**The Department of Construction Management & Civil Engineering Technology at New York City College of Technology of the City University of New York agrees to collaborate as follows:**

- Conduct an annual curriculum review of the construction program.
- Support recruitment activities for students interested in the Construction Management and or Civil Engineering Technology program at City Tech.
- A CMCE faculty member will serve as a member on the HSCTEA Self Study Team
- Provide career information and support to HSCTEA students.
- Assistance in developing College Now affiliations

**The roles and responsibilities of HS Construction Trades, Engineering and Architecture:**

- Ensure that student[s] applying to City Tech will have successfully completed the HSCTEA program in Construction Carpentry Sequence.
- Provide a career guidance program in grades 9 - 12 that allows students to make informed career choices in the areas related to careers in Construction Management and Civil Engineering Technology.
- Support students' efforts towards achieving their academic and career goals through the use of intensive advisement and appropriate interventions
- Design, review and upgrade curriculum and program standards that will provide a smooth transition from high school programs to post-secondary programs.
- HSCTEA will appoint a CMCE faculty member to serve on the HSCTEA Self Study Team.



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Students who complete the high school curriculum as listed under the agreement and meet the required criteria will be assisted in enrolling in the Associates of Applied Science in Construction Management or the Civil Engineering Technology degree program.

- Students must have earned a NYS endorsed CTE Diploma at the time of enrollment.
- Students matriculating in Construction Management or Civil Engineering Technology must meet the CUNY skills proficiency requirements in reading, writing, and mathematics.
- Students must have a GPA of 75+, an ELA Regents score of 75+, and pass two of the following three Math Regents with a score of 75+: Integrated Algebra, Geometry or Algebra 2 and Trigonometry.
- Upon admission to either the associate degree in Construction Management or Civil Engineering Technology, an **Official Transcript** must be presented, indicating successful completion of all required examinations and course requirements for the HS Construction Trades, Engineering and Architecture courses identified below,

**Agreement**

Students who have satisfied the above requirements will have the option to receive advanced standing in CMCE 1110 and CMCE 1114 as shown in the Table below. An equivalent number of department approved elective elective course credits would be substituted in the program of study in order to meet the New York State requirements for an associate degree in Construction Management or Civil Engineering Technology as indicated below. This agreement will be in effect for five [5] years from the date of execution. Renewal of this document with appropriate content changes will be discussed at the end of the time period.

<b>TABLE</b>	
<p><b>HS Construction Trades, Engineering and Architecture Carpentry Curriculum</b></p> <p><b>Courses:</b> RGS75T Carpentry RGS74T Carpentry</p>	<p><b>Advanced Standing Awarded for the following CMCE courses at New York City College of Technology/CUNY:</b></p> <p><b>CMCE 1110 Construction Drawings I** 2 credits</b> <b>CMCE 1114 Materials and Methods of Construction 1 * 3 credit</b></p> <p style="text-align: right;"><b>Total 5 credits</b></p>
<p><b>Notes:</b> * Applies to AAS degree in Construction Management Technology ** Applies to AAS degree in Construction Management Technology or Civil Engineering Technology</p>	



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6/8/20

Bonne August, Ph.D., Provost and Vice President for Academic Affairs  
New York City College of Technology

Date

6/7/20

Melanie Villatoro, P.E., Chairman,  
Department of Construction Management and Civil Engineering Technology  
New York City College of Technology

Date

5/30/20

Lakeisha Gordon  
Principal  
HS Construction Trades, Engineering and Architecture

Date

6/2/2020

Steven Wynn  
CTE Assistant Principal/ Articulation Coordinator  
HS Construction Trades, Engineering and Architecture

Date

Effective Date: Fall 2020