



Honors Credit in a Regular Course Contract

New York City College of Technology (City Tech) encourages students who have demonstrated high academic achievement to undertake Honors-level work in any appropriate course. Honors work normally involves substantial independent research and/or projects in addition to the normal requirements of the course. Specific expectations for this contract must be negotiated between the student and professor and approved by both the department chairperson and the Honors Scholars Program Director. Honors credit is noted on the official transcript as "HONORS PROJECT" followed by the course and semester.

This contract must be completed and signed by the student, professor, department chairperson, and the Honors Scholars Program Director. It should be submitted four weeks after the first day of class to the Honors Scholars Program Coordinator, Mr. Christopher Navarrete (CNavarrete@citytech.cuny.edu). In order to receive Honors credit designation on his/her official transcript, the student is required to complete three online modules, present the Honors project to the class, submit a final copy of the project by the deadline, participate in an Honors Scholars Panel or the Dr. Janet Liou-Mark Honors and Undergraduate Research Scholars Poster Presentation, and receive a grade of B or higher in the course. Copies of this contract should be retained by both the professor and the student to avoid any misunderstanding about the expectations for Honors credit. Upon completion of the course, the professor should report the student's grade to the Honors Scholars Program Coordinator.

Name (Please print)

Last name

First name

Middle name

Email Address

Phone Number

Home phone number

Mobile phone number

EMPLID

CUNYfirst

Major

AA

AAS

AS

BTech

BS

BS Edu

BFA

Current City Tech Cumulative GPA

Professor's Name (Please print)

Last name

First name

 Full-time Faculty Adjunct

Professor's Email Address

Professor's Phone Number

Course Information

Course title

Course number

Course section

Course credits

Academic Term

Year

 Fall Spring

Title of Honors Project

Honors Project Presentation Format

 Panel Discussion Poster Presentation

Honors Project Summary (250 words or less. Attach an additional document, if necessary)

