1. Log into CUNYfirst at https://home.cunyfirst.cuny.edu and select Student Center
2. In the Academics section, click the other academic drop down, select Transcript: View Unofficial and click the Go icon
3. On the View Unofficial Transcript page, select the Academic Institution and Report Type from the drop down menu and press View Report
4. The unofficial transcript will open in a new window or tab

*Please Note:
- You must enable pop-ups on your computer when accessing your unofficial transcripts in CUNYfirst
- Students with a financial hold/negative service indicator will be prohibited from generating a transcript Until financial obligations and/or hold is removed