

NEW YORK CITY COLLEGE of TECHNOLOGY  
of the City University of New York

Prof. C. Mennella

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**\*\*\*Revised\*\*\* Immigration Law (Law 4703)**



Class meets Wednesday nights 6:00P.M.- 8:30P.M. (check school calendar for substituted dates)

**\*TEXT:** U.S. Immigration & Citizenship-Your Complete Guide, 4th Edition; by Allan Wernick; Publisher - Emmis Books

**\*Handout materials will be provided for the text do not purchase it.**

(I have received the author's permission to copy his text and distribute it to the class. This will be accomplished through Blackboard.)

**STATUTES:** 8 U.S.C. - Aliens and Nationality, US Public Law, 22 U.S.C.- Foreign Affairs, 8 C.F.R.- Regulations governing immigration procedures, 20 C.F.R.- Labor regulations, 22 C.F.R.- US consulates guidelines, Immigration Act of 1990, and 1997 etc.

**Academic Integrity at City Tech**

Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Accordingly, academic dishonesty is prohibited in The City University of New York and at New York City College of Technology and is punishable by penalties, including failing grades, suspension, and expulsion.

— NYCCT statement on academic integrity

**COURSE DESCRIPTION & OBJECTIVES:**

This class will include a study of the Administrative aspects of the Immigration and Naturalization Service(INS) and the Federal laws relating to all areas of immigration law; Immigration policy, visas, naturalization and citizenship, student status and other special visas, deportation process, the consequences of criminal activity,

exclusions, refugees and asylum. Students will explore the paralegals' potential as a client representative with INS in conducting limited INS proceedings.

Students will be prepared to:

- I. Client interviews
- II. Conduct research
- III. Draft simple pleadings and necessary documents for the practice of immigration law.
- IV. Retrieve forms from the Internet for the practice of immigration law
- V. Have a working understanding of the *Administrative Procedures Code* as it relates to Immigration Law
- VI. Form questions and answers that both client and Immigration personnel will be able to understand.

Assigned Chapters and handout materials should be **READ PRIOR TO CLASS** so that you will be able to apply the material and enter into discussion of the topics discussed. Students should be prepared to discuss all fact patterns in each chapter as part of their class participation. Throughout the course students will be required to complete applicable INS forms as either class exercises, assignments or quizzes. Quizzes will be either announced or unannounced at the instructors' option.

Oral case briefing: each week a maximum of five(5) students shall present their assigned cases to the class orally for discussion.

### **OUTLINE**

Week I	January 30, 2013	Chapter
	INTRODUCTION	
	Who may represent immigrants	
	Career Opportunities	
	Ethics and Confidentiality	
	Historical perspective	
	Interview	
	Introduction to case briefing	
	Terminology	
Week II	<b>February 8, 2013</b>	*Oral case briefing
		1

Terminology  
 Administrative Agency?  
 Immigrant Visas  
 Who can qualify?  
 Family/Employment based preferences

Week III **February 13, 2013**

*Oral case briefing	
Family - Based Immigration	2/3
Who's who?	
Types of residences	
Employment and Investment Visas	
Labor certification	20
Employers Obligations & Sanctions	21
Employee Immigrants rights	

**February 27, 2013 Classes follow Monday Schedule**

Week IV **February 27, 2013**

Exam	
*Oral case briefing	
Visa applications	6
status adjustment	
Residency	
Green Card lottery	4

Week V **March 6, 2013**

*Oral case briefing	
Permanent Resident	
Exclusions, waivers, unlawful status	5

Week VI **March 13, 2013**

*Oral case briefing	
Naturalization	
Requirements	7 & 8
Application review	9

Week VII **March 20, 2013**

\*\*\*\* MIDTERM EXAM \*\*\*\*

March 25-April 2, 2013 Spring Break

Week VIII **April 3, 2013**

*Oral case briefing	
Children and LPR/Naturalization	10

Week IX	<b>April 10, 2013</b>	
Exam		
*Oral case briefing		11
Non Immigrant Visas		12
Visa waivers		
Business or Pleasure?		
Week X	<b>April 17, 2013</b>	
*Oral case briefing		
Student Visas		
Working professional status		13
How long can these groups		14
stay on a visa?		15
Week XII	<b>April 24, 2013</b>	
<b>*CUNY Daily News Citizenship Call-in</b>		
<b>All students must attend and participate</b>		
Week XI	<b>May 1, 2013</b>	
Exam		
*Oral case briefing		
Visas for Victims		Handout
Spousal visas		16
Non Immigrant Status		17
What is it? and Can it be changed?		
Asylees and Refugees		
Processing Asylees and Refugees		
Week XIII	<b>May 8, 2013</b>	
*Oral case briefing		18
Employer Sponsor's		
Obligations and Sanctions		
Week XIV	<b>May 15, 1012</b>	
*Oral case briefing		19
Obligations and Sanctions(continued)		
Ethics		
Review for Final		
Week XV	<b>May 22, 2013</b>	
*****FINAL EXAM*****		

GRADING POLICY:

Final grade will be based on exams, quizzes, assignments, classroom participation, preparation and attendance. Midterm = 15%, Pop Quizzes =15%,Class Project = 20%,Final = 30%,Oral Presentation & Briefs/Assignments = 20%.

93-100 PTS.	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
70-76	C
60-69	D
59-BELOW	F

Makeup Exams/Assignments: None

Plagiarism/copied works: All parties involved will receive the grade "F".

ATTENDANCE POLICY: The Legal Assistants Studies Department attendance policy is attached hereto and will be strictly enforced.

**OFFICE HOURS(Spring 2013)**

Day	Time
Wednesday	4:30 P.M.- 6:00 P.M.
Or by Appointment	