NEW YORK CITY COLLEGE OF TECHNOLOGY
CITY TECH

300 JAY STREET, BROOKLYN, NY, 11201-1909
THE CITY UNIVERSITY OF NEW YORK

OFFICE OF FINANCIAL AID / NAMM G-13
718.260.5700 / FAX 718.254.8525

<u>First-time Applicants: Did Not File 2024-2025 FAFSA</u>

HOW TO APPLY FOR FINANCIAL AID: 2024-2025 AWARD YEAR
(SUMMER 2024, FALL 2024, SPRING 2025)

STEP ONE: ACCESS 2024-2025 the *Free Application for Federal Student Aid* (FAFSA) at fafsa.gov
- Use your Federal Student Aid Identification (FSA ID) to complete and sign your FAFSA
- One parent (dependent students) should use his/her FSA ID to sign the FAFSA
- Use 2022 income tax return or other income information
- All contributors must consent to transfer tax return information directly to your FAFSA
- **City Tech Federal College Code: 002696**
- **Print a copy of your FAFSA and the Confirmation Page**

STEP TWO: FILE YOUR New York State TAP and Other NYS Aid
- Go to https://www.tap.hesc.ny.gov/totw/
- Use 2022 income information and NYS tax return (tax filers)
- Undocumented students may apply for NYS grants and scholarships at: www.hesc.ny.gov/dream/
- **City Tech's TAP College Code: 1405**

STEP THREE: FILE YOUR CUNY SUPPLEMENT APPLICATION ON CUNYfirst
File the CUNY Supplement Form if you want to be considered for NYS Aid for Part-time Study (APTS)
- Log onto CUNYfirst at: https://home.cunyfirst.cuny.edu
- Select **"Self Service"** from the left menu
- Click on the **"Student Center"** link
- Under the "**Finances**" section, click on **"Supplement Form"**
- Select **"NYT01"** for **"Institution"**
- Select **"2025"** for **"Aid Year"**
- Click **"OK"**
- Answer all the questions on the form and click **"Submit"**

PLEASE NOTE: The CUNY Supplement form will not be available on CUNYfirst until March 2024.

STEP FOUR: RESPONSES TO YOUR APPLICATIONS
- If you provide your e-mail address on your FAFSA, you will receive an electronic response; if you do not provide a valid email address, you will receive a response by postal mail
- If you do not receive a response within three weeks after filing your FAFSA, go to fafsa.gov or call 1.800.433.3243
- If you do not hear from HESC within three weeks of receiving your FAFSA response, go to www.hesc.ny.gov or call 1.888.697.4372