

Spring 2022

DROPPING AND WITHDRAWING FROM CLASSES

Dropping of Classes

The term “Drop” refers to classes that you drop as of the day you register for classes up to the 21st day of classes.

If you drop a class before the first day of the semester, that class will not appear on your academic record and will not be counted toward your financial aid eligibility.

Dropping Classes up to the 7th Day of the Semester (Financial Aid Certification Date)

If you drop a class on or before the financial aid certification date (7th day of classes), February 4th for spring 2022, that class will not be counted toward your enrollment status (full-time, part-time, three-quarter-time, half-time) for financial aid eligibility.

Spring 2022 Financial Aid Certification date is February 4, 2022. If you have four classes that represent 12 credits/units (full-time), and you drop one class before or up to February 3, 2022, your enrollment status would be reduced to three-quarter time (9 credits). Your Federal Pell award would be reduced from full-time award to three-quarter time award, and you would be ineligible for New York State (NYS) Tuition Assistance Program (TAP).

Dropping Classes after the 7th Day of the Semester (WD Grade)

If you drop a class (WD Grade) after the financial aid certification date (8th to 21st day of classes), the class would still be counted toward your enrollment status for your financial aid eligibility. For example, if you had four classes, the equivalent of 12 credits/units for spring 2022, and you drop one class between February 4th and February 17th, you would still remain full-time for financial aid (Federal Pell, SEOG, Federal Direct Loans and, NYS TAP). However, your TAP award would be prorated (reduced) for the spring semester, and you would use the equivalent of 6 TAP points for the semester.

If you drop **all** your classes (WD Grade) for a semester after the financial aid certification date (8th to the 21st day of classes, February 4th to 17th), your Federal Pell award or other Federal Aid will be prorated based on the number of days you attended your classes during the semester. Your eligibility for TAP and other NYS awards may be adversely affected for the next semester. **To be eligible for Federal financial aid (Pell, SEOG Direct Loans, FWS), your Federal financial aid information (FAFSA) should be correct and all issues should be resolved before you drop or withdraw from all your classes, or by your last date of attendance.**

The dropping of classes after the 7th day of a semester (February 4th for spring 2022) will not affect your enrollment status for financial aid eligibility for that semester. **You must attend your classes to be eligible for financial aid.**

Withdrawal (W Grade)

Withdrawal (W Grade) is assigned to classes that you withdraw from after the 21st day of a semester. The W Grade will not affect your enrollment status or eligibility for financial aid for the semester that you withdraw, but may be included in the calculation of your Federal academic progress evaluation and may affect your eligibility for future federal financial aid, TAP or other NYS aid.

Note: If your Federal funds (Pell, SEOG) are disbursed/paid after the end of the semester, you can only be paid for courses completed; W Grades will not be included in the calculation of your enrollment status (full-time, part-time, three-quarter-time, less than half-time).

If you withdraw from **all** your classes (W Grades except 'WN' Grade), your federal financial aid (Pell, SEOG, Direct Loans) will be prorated based on the number of days that you attended your classes for the semester.

Administrative/Academic Withdrawal (WA Grade)

The WA Grade is assigned if you do not meet CUNY's immunization or COVID-19 Vaccination requirements for the required courses (courses that meet on campus and hybrid courses) by the required deadline. The WA Grade will be included in the calculation of your enrollment status for financial aid purposes only. **Note that the information (WA Grade) may change as we get updated guidance.**

Winter Session 2022

If you drop or withdraw (W, WN, WD, WU Grade) from a class during the winter session, the class will not be included in the calculation of your enrollment status (full-time, part-time, half-time, less than half-time) for Federal financial aid (Pell, SEOG, Direct Loans) payment purposes. You must complete all classes you are enrolled for during the winter session for those classes to be included in the calculation of your enrollment status for federal financial aid payments for the spring 2022 Semester.