

Fall 2022

DROPPING AND WITHDRAWING FROM CLASSES

Dropping of Classes

The term “Drop” refers to classes that you drop as of the day you register for classes up to the 21st day of classes.

If you drop a class before the first day of the semester, that class will not appear on your academic record and will not be counted toward your financial aid eligibility.

Dropping Classes before September 1, 2022 (before the Financial Aid Certification Date)

If you drop a class before September 1st, the class will not be counted toward your enrollment status (full-time, part-time, three-quarter-time, half-time) for financial aid eligibility.

For example, if you have four classes that represent 12 credits/units (full-time), and you drop one class on August 26th, your enrollment status would be reduced to three-quarter time (9 credits) for financial aid (Federal Pell, NYS TAP).

Dropping Classes after August 31st (WD Grade)

If you drop a class (WD Grade) from September 1st to September 14th, the class would be counted toward your enrollment status for your financial aid eligibility. For example, if you have four classes, the equivalent of 12 credits/units for fall 2022, and you drop one class on September 12th, you will remain full-time for financial aid (Federal Pell, SEOG, Federal Direct Loans and, NYS TAP). However, your TAP award would be prorated (reduced) for the fall semester, and you would use the equivalent of 6 TAP points for the semester.

If you drop or withdraw from **all** your classes (WD, W Grades) after August 31st, your Federal Pell award or other Federal Aid will be prorated based on the number of days you attended your classes during the semester. Your eligibility for TAP and other NYS awards may be adversely affected for the next semester. **To be eligible for Federal financial aid (Pell, SEOG Direct Loans, FWS), your Federal financial aid information (FAFSA) should be accurate and all problems should be resolved before you drop or withdraw from all your classes, or by your last date of attendance.**

You must attend your classes to be eligible for financial aid.

Withdrawal (W Grade)

Withdrawal (W Grade) is assigned to classes that you withdraw from after the 21st day of a semester (September 15th for fall 2022). The W Grade will not affect your enrollment status or eligibility for financial aid for the semester that you withdraw but may be included in the calculation of your Federal academic progress evaluation and may affect your eligibility for future federal financial aid, TAP or other NYS aid.

Note: If your Federal funds (Pell, SEOG) are disbursed/paid after the end of the semester, you can only be paid for courses completed; W Grades will not be included in the calculation of your enrollment status (full-time, part-time, three-quarter-time, less than half-time).

If you withdraw from **all** your classes (W Grades except 'WN' Grade), your federal financial aid (Pell, SEOG, Direct Loans) will be prorated based on the number of days that you attended your classes for the semester.

Administrative/Academic Withdrawal (WA Grade)

The WA Grade is assigned if you do not meet CUNY's immunization or COVID-19 Vaccination requirements for the required courses (courses that meet on campus and hybrid courses) by the required deadline. The WA Grade will be included in the calculation of your enrollment status for financial aid purposes only. **Note that the information (WA Grade) may change as we get updated guidance.**

Winter Session 2023

If you are enrolled (more than one class) for **only** the Winter Session, and you drop or withdraw from a class, the class will not be included in the calculation of your enrollment status; you would be ineligible for financial aid (Federal Pell or Direct Loans) for the class. If you with withdraw from **all** classes, your aid will be prorated. NYS Aid (TAP, APTS) is not paid if you are only enrolled for the Winter Session. Please note that payments for the Winter Session are made during the spring semester.