



NEW YORK CITY COLLEGE OF TECHNOLOGY

THE CITY UNIVERSITY OF NEW YORK

300 JAY STREET, BROOKLYN, NY 11201-1909

OFFICE OF FINANCIAL AID

Namm G-13

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Continuing Students: Already Filed 2023-2024 FAFSA

HOW TO APPLY FOR FINANCIAL AID: 2023-2024 AWARD YEAR (SUMMER 2023, FALL 2023, SPRING 2024)

STEP ONE: Log in with your FSA ID username and password at fafsa.gov

- Select "Renew my FAFSA Form"
- Update any prefilled information that has changed and provide the requested financial information
- Sign and submit the FAFSA renewal
- One parent (dependent students) should use his/her FSA ID to sign the FAFSA
- Use 2021 income tax return or other income information
- Use the IRS Data Retrieval Tool to transfer your tax return information directly to your FAFSA
- **City Tech Federal College Code: 002696**
- **Print a copy of your FAFSA and the Confirmation Page**

STEP TWO: FILE YOUR New York State TAP and Other NYS Aid

- Use the OPTIONAL FEATURE LINK on your "FAFSA Submission Page"
- Use 2021 income information and NYS tax return (if tax filer)
- Go to the Higher Education Services (HESC) Website: www.hesc.ny.gov if you did not complete the TAP application on the FAFSA link. You would have to wait until after your FAFSA is processed
- Undocumented students may apply for NYS grants and scholarships at: www.hesc.ny.gov/dream/
- City Tech's College Code: 002696**

STEP THREE: FILE YOUR CUNY SUPPLEMENT APPLICATION ON CUNYfirst

File the CUNY Supplement Form if you want to be considered for NYS Aid for Part-time Study (APTS)

- Log onto CUNYfirst at: <https://home.cunyfirst.cuny.edu>
- Select "Self Service" from the left menu
- Click on the "Student Center" link
- Under the "Finances" section, click on "Supplement Form"
- Select "NYT01" for "Institution"
- Select "2023" for "Aid Year"
- Click "OK"
- Answer all the questions on the form and click "Submit"

PLEASE NOTE: The CUNY Supplement form will not be available on CUNYfirst until March 2023.

STEP FOUR: RESPONSES TO YOUR APPLICATIONS

- If you provide your e-mail address on your FAFSA, you will receive an electronic response; if you do not provide a valid email address, you will receive a response by postal mail
- If you do not receive a response within three weeks after filing your FAFSA, go to fafsa.gov or call 1.800.433.3243
- If you do not hear from HESC within three weeks of receiving your FAFSA response, go to www.hesc.ny.gov or call 1.888.697.4372

Alternative Process

Electronic filing is the preferred way for City Tech students to apply for financial aid.

If you wish, you may complete and mail a paper FAFSA. Download a paper FAFSA from:

<http://www.fafsa.gov/options.htm>