



2017-2018 CUSTOM VERIFICATION WORKSHEET (V4)

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “verification”. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents (if dependent) reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, we may require additional documentation and your FAFSA information may need to be corrected. Your eligibility for Federal Student Aid cannot be determined until all verification requirements are met and the necessary corrections are made. **Submit all documents immediately.** All documents with the appropriate signature must be submitted within 120 days of your last date of attendance (fall or spring semester) at City Tech. Submit all documents to the Financial Aid Office of City Tech.

What You Should Do

1. Complete pages 1-2 (Sections A-D) of this worksheet – you and at least one parent must sign the certification (Section D) on page 2 of the worksheet.
2. Collect the documents required for Section E on page 3 do NOT complete that section in advance.
3. Submit the completed worksheet and any other required documents to the Financial Aid Office at City Tech.

A. STUDENT AND FAMILY INFORMATION

Last name	First name	M.I.	Social security number	EMPLID
Address (include apt. #)			Date of birth	
City	State	ZIP	Phone number (include area code)	

D. CERTIFICATION

Each person signing this worksheet certifies that all the information reported on it is complete and correct. The student and one parent must sign and date. I/we (if dependent) understand that if I/we purposely give false or misleading information, I/we could be fined, jailed, or both.

Student's Signature

Date

Parent's Signature

Date

E. IDENTITY VERIFICATION AND STATEMENT OF EDUCATIONAL PURPOSE

Do not complete this page in advance. You must complete and sign this page IN PERSON at the Financial Aid Office at City Tech.

You have been selected by the U.S. Department of Education to verify your identity and educational plans. You must appear in person at City Tech's Office of Financial Aid and present a valid government-issued identification to a financial aid representative. The representative will review and copy the identification which will be maintained in your student file.

To complete this worksheet, you must:

1. Read, review, and sign the Statement of Educational Purpose below
2. Present the signed worksheet along with valid government-issued photo identification, such as a state driver's license, non-driver's license, military identification, or passport to a financial aid office representative.

STATEMENT OF EDUCATIONAL PURPOSE

I certify that I, _____
(Print Name)

am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending City Tech for 2017-2018 Academic Year.

Student's Signature: _____ Student's CUNYFIRST ID#: _____ Date: _____

It is the policy of City Tech to recruit, employ, retain, promote, and provide benefits to employees and to admit and provide services for students without regard to race, color, national or ethnic origin, religion, age, sex, sexual orientation, gender identity, marital status, disability, genetic predisposition or carrier status, alienage, citizenship, military or veteran status, unemployment status or status as a victim of domestic violence.

OFFICE USE ONLY-DO NOT WRITE BELOW

1. PROOF OF IDENTITY

The above-named student has presented valid government-issued photo identification such as a state driver's license, non-driver's license, military identification or passport to the NYCCT Financial Aid Office which verifies his or her identity.

FA Certifying Officer's Signature	Date Received	Type of Valid ID Collected

2. COMPLETION OF HIGH SCHOOL OR THE EQUIVALENT

The above-named student has submitted a final high school transcript or other acceptable documentation to City Tech office that shows evidence of graduation from an accredited high school or educational institution, state-issued general education equivalency (GED), or evidence of home schooling. (Attach copy from Admissions' or Registrar's Office.)

FA Certifying Officer's Signature	Date Received