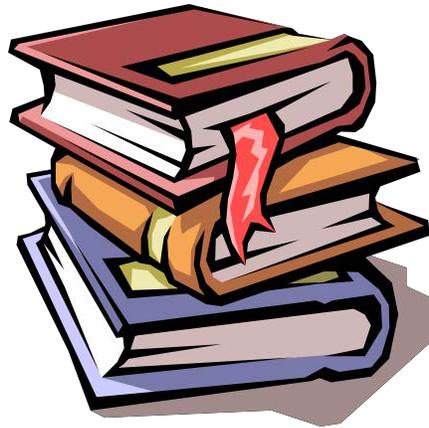


THE BOOK ADVANCE



OFFICE OF FINANCIAL AID





How Do I Pay For My Books?

A Book Advance payment is made to students at the beginning of the Fall and Spring semesters, usually during the first 3 weeks of classes. The book advance should only be used for educational related supplies, such as, books, computer devices, uniforms or equipment. The book advance is an early disbursement of federal financial aid grants (Federal Pell and SEOG) for eligible students and is issued automatically. Students do not need to apply for the book advance.

How Do I Qualify To Receive A Pell Book Advance?

The advance will only be available to Federal Pell or SEOG Grant recipients who meet the following eligibility criteria:

- Must have a valid Federal Pell or SEOG Grant at City Tech by the appropriate date for payment
- Must be enrolled at City Tech for the semester for which the book advance is being issued
- Must have sufficient financial aid awards (TAP, APTS, SEOG and Federal Pell Grant) to cover the tuition and fees for the semester and have a remaining balance

To be eligible for your Pell book advance, you must attend your classes for the semester for which you are receiving the book advance. If you receive a Pell book advance payment, and you do not attend any of your classes, you will have to repay the amount you received. A stop (negative service indicator) will be placed on your record until you repay the money. If you do not plan to attend your classes, you should officially drop your classes.

PLEASE NOTE:



Federal Direct Loan book advance payments will no longer be available to students due to CUNYfirst implementation.

Students expecting a refund from their Federal Direct Loans can find the projected dates for their first loan refund in our **Financial Aid Payment Calendar**.

The first Federal Direct Loan payment is projected for the middle of the semester.

How Do I Know I Have A Book Advance?

A check will automatically be issued and mailed to you. If you signed up for direct deposit or signed up for the prepaid card, the advance payment will be sent electronically to your account accordingly for the appropriate amount.

How Do I Know When the Book Advance will be mailed to me or directly deposited into my account?

You can find the dates for projected distribution listed in our **Financial Aid Payment Calendar** which is issued each semester.

You can pick up this calendar at the financial aid office, room NG-13.

IMPORTANT NOTES

- You can only receive one book advance during a semester.
- The maximum book advance amount that a student can receive is \$682
- The book advance is issued either by check, direct deposit, or prepaid card.
- The book advance is part of Federal Financial Aid, not in addition to it.
- The book advance cannot be created from “estimated” awards.
- The book advance is not available during winter or summer sessions.

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