Non-CUNY Permit Form

This form is to be used for all students attending New York City College of Technology wishing to register at a non-CUNY institution.

Student Name: ______________________________ Student Number: ______________________

Home Address: __________________________________  Phone Number: __________________

E-mail Address: __________________________________

Home College: NYCCT  Non-CUNY Institution: ______________________________________

Student Signature__________________________________________

Academic Approval: You (the student) must obtain the approval of the appropriate academic advisor who will indicate the number of credits to be awarded by the CUNY college. Each CUNY college may establish academic requirements to allow such non-CUNY registration (e.g., minimum GPA, maximum number of transfer credits, etc.)

Semester ___________________________________________ Year________

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<thead>
<tr>
<th>Non-CUNY Inst. Course Name and No.</th>
<th>Non-CUNY Crs.</th>
<th>NYCCT Equivalent Course Name and No.</th>
<th>Home Crs.</th>
<th>Signature of Faculty Advisor(s)</th>
<th>Date</th>
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Financial Aid Approval: If you (the student) expect to receive financial aid for the semester, you must speak with a Financial Aid Office representative to determine the college’s policy with respect to inclusion of non-CUNY coursework in determining eligibility for student aid. Disbursement of financial aid is subject to proof of registration and certification of attendance from the non-CUNY institution.

________________________________  __________
CUNY Financial Aid Counselor Signature       Date

Registrar Approval: You must obtain the approval of the NYCCT registrar to ensure that the non-CUNY course(s) will be recorded on your transcript. It is the student’s responsibility to ensure that the non-CUNY transcript is transmitted to CUNY registrar. You will not be charged any CUNY tuition or fees for non-CUNY course(s).

________________________________ __________
NYCCT Registrar Signature         Date