



**NEW YORK CITY
COLLEGE OF TECHNOLOGY**

THE CITY UNIVERSITY OF NEW YORK

300 JAY STREET, BROOKLYN, NY 11201-2983
NG-07 • Tel: (718) 260-5565 • FAX: (718) 254-8541

EVENING & SUMMER SESSIONS OFFICE
INTER-OFFICE MEMORANDUM

DATE: **SUMMER 2017**

TO: Department Chairpersons/Program Coordinators

FROM: Pamela Brown, Associate Provost

SUBJECT: Evening Session Building Coordinator/Weekend Administrative Office Hours

BUILDING COORDINATOR INFORMATION SHEET

<u>Building</u>	<u>Room</u>	<u>Day</u>	<u>SESSION</u>
Namm Hall	NG-07	Mon----Fri 6/1 – 6/16	1S & 1L
		Mon---Th 6/19 – 6/28	1S
		Mon----Th 6/19 – 7/5	1L
		Mon----Th 7/10 - 8/10	2

Office Hours: 8:30 - 8:00 P.M.

Four-day work week: June 26 to August 11

Telephone: 718.260.5562

Thank you.

c: Provost Bonne August