

## EVENING & SUMMER SESSIONS OFFICE INTER-OFFICE MEMORANDUM

DATE:	SPRING 2018

TO: Department Chairpersons/Program Coordinators

FROM: Pamela Brown, Associate Provost

SUBJECT: Evening Session Building Coordinator/Weekend Administrative Office Hours

## **BUILDING COORDINATOR INFORMATION SHEET**

Building	Room	<u>Day</u>	<u>Time</u>
Namm Hall	NG-07	Mon,Tue,Wed,Thu,Fri	9:00 AM - 7:00 PM
		Saturday	8:15 AM - 4:05 PM

<u>Telephone</u>: 718-260-5565

Thank you.

c: Provost Bonne August