

EVENING & SUMMER SESSIONS OFFICE INTER-OFFICE MEMORANDUM

DATE: SPRING 2017

TO: Department Chairpersons/Program Coordinators

FROM: Pamela Brown, Associate Provost

SUBJECT: Evening Session Building Coordinator/Weekend Administrative Office Hours

BUILDING COORDINATOR INFORMATION SHEET

<u>Building</u>	Room	<u>Day</u>	<u>Time</u>
Namm Hall	NG-07	M,W,F	9:00 AM - 8:00 PM
		T,Th	9:00 PM - 8:00 PM
		Saturday	8:15 AM - 4:05 PM

<u>Telephone</u>: 260-5565

Thank you.

c: Provost Bonne August