FALL 2017 DIRECT TRANSFER ADMISSIONS

MINIMUM REQUIREMENTS:
1. Cumulative GPA 2.0 minimum
2. Proof of competency in English and Mathematics:
   a) CUNY Associate Degree holders meet the minimum proficiency requirement in Mathematics
   b) Passing scores on CUNY Skills Assessment Tests for senior colleges; OR
   c) Grade of C or higher on a 3-credit English and a 3-credit Math course from accredited institutions; OR
   d) SAT scores of 480 verbal and 530 math; OR
   e) ACT English with a score of 20 and ACT Math with a score of 21; OR
   f) English Regents score of 75 or higher; AND
   g) Math Regents: Seq. II, Seq. III, Math A, or Math B score of 75 or higher; OR Integrated Algebra, Geometry, or Algebra 2 & Trigonometry score of 80 or higher and successful completion of Algebra 2 & Trigonometry or a higher-level course. Common Core Regents Score of 70 or higher in Algebra 1, or a score of 70 or higher in Geometry, or a score of 65 or higher in Algebra 2/Trigonometry.
   h) All new students who have met the University’s college readiness requirement in math are required to take the College-Level Math (Math 6) test. The results of this test will be used to place students in the appropriate mathematics course.

REQUIRED DOCUMENTS:
1. CUNY Application For Transfer Admission
   a) Application must be submitted in person to the Transfer Student Center, NG-08.

2. Application Fee:
   a) $70.00 money order made payable to UAPC or pay online using a Visa/MasterCard, via the CUNY Portal.
   b) Application fee is waived for students enrolled as a matriculated student at a CUNY college in Spring 2017.

3. Post-Secondary Institution Transcripts:
   a) Provide official transcripts (sealed envelope) dated within the past six months for ALL post-secondary institutions attended. Transcripts for schools outside of the United States must be submitted to UAPC.
   b) Official transcripts submitted by mail must be sent to the attention of the Transfer Student Center, NG-08
   Note: Students with foreign credentials who have not applied through the City University of New York must apply online for Spring 2018 at www.cuny.edu; the deadline is September 15, 2017.

4. High School Graduation:
   a) Students with less than 24 credits from an accredited post-secondary institution or who earned a high school diploma outside of New York State must submit an official high school transcript (sealed envelope).
   b) Students with 24 credits or more from an accredited post-secondary institution must submit an official high school transcript (sealed envelope) or an original high school diploma; OR
   c) Submit the original High School Equivalency (HSE/GED) certificate with scores
   Note: • Only students with conferred Bachelor Degrees recognized by CUNY are exempt from this requirement
   • Students with foreign high school documentation, should contact the Transfer Student Center at 718-260-5508 to confirm which record is required.
   • As per CUNY Admissions policy, Individualized Education Program (IEP) Diplomas are not recognized as proof of High School Graduation

5. Proof of Name Change:
   a) If you have credentials indicating a different name, proof of the name change must be documented at the time of admission.

6. Immunization:
   a) All students, must complete Part 2 of the Immunization Record form prior to registration
   b) All students born AFTER 12/31/56 must submit proof of immunity to measles, mumps and rubella.
      Accepted forms of proof include:
      • A written record of two (2) measles, one (1) mumps, and one (1) rubella vaccines administered after 1967; OR
      • Positive measles, mumps and rubella titers: laboratory report of blood test showing immunity to these diseases. The lab test results must be POSITIVE and provide the laboratory’s reference ranges. An equivocal reading is not acceptable.

   Note: Students can be admitted to City Tech without their immunization records; however, they will not be able to register for courses until proof of immunization against at least one (1) measles vaccine is presented. These students must present proof of the additional required vaccinations before September 25, 2017.

   All transfer students should submit documents to the Transfer Student Center, Namm Ground 08.