## Six Steps – CET Academic Advisement

To make an appointment (at online office hours) with a faculty advisor, follow Six Steps to prepare for Academic Advisement.

#### Step 1: Locate a CET Department advisement sheet and Degree Maps.

Department of Computer Engineering Technology – Advisement Sheet, 2020-2021 Only for Students Who Enrolled Summer 2013 or After (CUNY Pathway)

| Student N       | ame:   | EN   | MPL ID:  | Major: [] EMI-AA | s []                      | CET-BI |  |  |  |
|-----------------|--|--|--|------------------|---------------------------|--------|--|--|--|
|                 | Electromechanical Technology Degree (A.A.S. Requirements) (Require following pre/co requisites sequence to take courses) |  |  |                  |                           |        |  |  |  |
| Semester        | Code   | Course Title                               | Prerequisite (Pre.) or Corequisite (Co                         | Credits          | Completed/<br>Will enroll |        |  |  |  |
| 1 <sup>st</sup> | EMT 1111   | Logic and Problem Solving                  | Pre: CUNY proficiency in mathematic                            | 5                | 1                         |        |  |  |  |
|                 | EMT 1120   | Technical Graphics                         | Pre: None  |                  | 1                         |        |  |  |  |
|                 | EMT 1130   | Electromechanical Manufacturing Laboratory | Pre: None  |                  | 1                         |        |  |  |  |
|                 | EMT 1150   | Electrical Circuit (co: EMT 1150L)         | Pre/Co: MAT 1175 or higher, EMT 11                             | 20, EMT 1130     | 5                         |        |  |  |  |
| 2 <sup>nd</sup> | EMT 1220   | Mechanism (co: EMT 1220L)                  | Pre: EMT 1120, EMT 1130<br>Pre/Co: MAT 1275 or higher, PHYS 14 | 33 or PHYS 1441  | 4                         |        |  |  |  |
|                 | EMT 1250 Fundamentals of Digital Systems (co: EMT 1250L) Pre: EMT 1111, EMT 1130, EMT 1150                               |  |  | 4                |                           |        |  |  |  |
|                 | EMT 1255   | Electronics (co: EMT 1255L)                | Pre/Co: EMT 1250, MAT 1375 or high                             | er (WI*)         | 4                         |        |  |  |  |

#### DEPARTMENT OF COMPUTER ENGINEERING TECHNOLOGY



SAMPLE DEGREE MAP For Associate in Applied Science in Electromechanical Engineering Technology and Bachelor of Technology in Computer Engineering Technology, entering at MAT 1375.

| SEMESTER      | R 1 | SEMESTER      | ₹2 | SEMESTER      | 3  | SEMES       | TER 4     | SEMESTER      | ₹5 | S | SEMESTER      | 6  | SEMESTE       | R 7 | ; | SEMESTER      | 8  |
|---------------|-----|---------------|----|---------------|----|-------------|-----------|---------------|----|---|---------------|----|---------------|-----|---|---------------|----|
| EMT 1111      | 1   | EMT 1220      | 4  | EMT 2320      | 5  | EMT 245     | 5 2       | CET 3510      | 4  |   | CET 3615      | 4  | CET 4705      | 2   |   | CET 4805      | 2  |
| EMT 1120      | 1   | EMT 1250      | 4  | EMT 2370      | 2  | EMT 246     | 51 2      | CET 3525      | 4  |   | CET 3625      | 1  | CET 4711      | 2   |   | CET 4811      | 2  |
| EMT 1130      | 1   | EMT 1255      | 4  | EMT 2390L     | 1  | EMT 248     | 80 1      | MAT 1575      | 4  |   | CET 3640      | 3  | MAT 2580      | 3   |   | CET 4864      | 4  |
| EMT 1150      | 5   | PHYS 1433     | 4  | MAT 1475      | 4  | PHYS 14     | 34 4      | COM 1330^     | 3  |   | MAT 2680      | 3  | CET 4773      | 4   |   | TECH Elect II | 4  |
| MAT 1375      | 4   |               |    | ENG 1121      | З  | CST 2403/EM | NT 2410 3 |               |    |   | TECH Elect I  | З  | ID            | 3   |   | WI            | 3  |
| ENG 1101      | 3   |               |    | FlexCore      | 3  | WI          | 3         |               |    |   | FlexCore      | 3  | FlexCore      | 3   |   |               |    |
| Total Credits | 15  | Total Credits | 16 | Total Credits | 18 | Total Cre   | dits 15   | Total Credits | 15 |   | Total Credits | 17 | Total Credits | 17  |   | Total Credits | 15 |

#### Step 2 Log in to your DegreeWorks website and find the course "Still Needed".

#### https://degreeworks.cuny.edu (or http://www.citytech.cuny.edu/registrar/faqs.aspx)

|               |  |  | -   |  |
|---------------|--|--|---|--|
| EMT 1130      | Electromech Mfg Lab  | А  | 1   | FALL 2017  |
| EMT 1150      | Electrical Circuit   | В  | 5   | SPRING 2018  |
| EMT 1250      | Fundamentals of Digital System   | IP   | (4)   | FALL 2018  |
|               | ( 24 Credits in EMT 1220 or 1255 or 2320 or 2370 or 2390L or 2<br>CST 2403 ) or  | 2455 or 2461 or 248  | 0L or CET 3910  | or EMT 2410 or   |
|               | ( 36 Credits in EET 1102 or 1122 or 1202 or 1222 or 1240 or 12<br>2251 or 2262 or 2271 or TCET 1100 or 2102 or 2202 or 2220 or | 41 or 2122 or 2140<br>2242 ) or  | or 2141 or 2150   | ) or 2162 or 2171 or   |
|               | ( <b>36</b> Credits in <b>MECH</b> 1101 or 1201 or 1222 or 1233 or 1240 or <b>IND</b> 1112 or 2304 or <b>EET</b> 1122 )        | 2322 or 2333 or 233  | 15 or 2410 or 29  | 000 or 2426 or 2430 o  |
|               |  |  |   |  |
| Still Needed: | 1 Class in CET 3510  |  |   |  |
| Still Needed: | 1 Class in CET 3615  |  |   |  |
| Still Needed: | 1 Class in CET 3625  |  |   |  |
|               | EMT 1130<br>EMT 1150<br>EMT 1250<br>Still Needed:<br>Still Needed:<br>Still Needed:  | EMT 1130 Electromech Mfg Lab   EMT 1150 Electrical Circuit   EMT 1150 Electrical Circuit   EMT 11250 Fundamentals of Digital System   (24 Credits in EMT 1220 or 1255 or 2320 or 2370 or 2390L or 1<br>CST 2403.) or (36 Credits in EET 1102 or 1122 or 1202 or 1222 or 1220 or 1<br>2251 or 2826 or 2271 or TCET 1100 or 2102 or 2202 or 2202 or<br>(36 Credits in MECH 1101 or 1201 or 1222 or 1233 or 1240 or<br>IND 1112 or 2304 or EET 1122.)   Still Needed: 1 Class in CET 3510   Still Needed: 1 Class in CET 3625 | EMT 1130 Electromech Mfg Lab A   EMT 1150 Electromech Mfg Lab A   EMT 1150 Electromech Mfg Lab B   EMT 11250 Fundamentals of Digital System IP   (24 Credits in EMT 1220 or 1255 or 2320 or 2370 or 2390L or 2455 or 2461 or 248 CST 2403 or   (36 Credits in EET 1102 or 1122 or 1202 or 1222 or 1240 or 1241 or 2122 or 2140 2251 or 2262 or 2271 or ICEE 1100 or 2102 or 2200 or 2220 or 2242 ) or   (36 Credits in MECH 1101 or 1201 or 1222 or 1233 or 1240 or 2322 or 2333 or 233 IND 1112 or 2304 or EET 1122 )   Still Needed: 1 Class in CET 3510 Still Needed:   Still Needed: 1 Class in CET 3615 Still Needed:   Still Needed: 1 Class in CET 3615 Still Needed: | EMT 1130 Electromech Mfg Lab A 1   EMT 1150 Electromech Mfg Lab A 1   EMT 1150 Electromech Mfg Lab B 5   EMT 1150 Electromech Mfg Lab B 5   EMT 11250 Fundamentals of Digital System IP (4)   CST 2403 J or CST 2403 J or CST 2403 Or 2230 or 2202 or 2240 or 2241 or 2141 or 2152 2251 or 2262 or 2271 or TCET 1100 or 2102 or 2202 or 2220 or 2242 J or (36 Credits in EET 102 or 1122 or 1202 or 1223 or 1240 or 2242 J or (36 Credits in EET 1102 or 1201 or 1222 or 1233 or 1240 or 2333 or 2335 or 2410 or 251 or 230 or 230 or 230 or 233 or 2335 or 2410 or 251 IND 1112 or 2304 or EET 1122 )   Still Needed: 1 Class in CET 3510 Still Needed: 1 Class in CET 3615   Still Needed: 1 Class in CET 3615 Still Needed: 1 Class in CET 3615 |

Step 3: Use the Academic Advising web pages to find General Education Common Core, Writing Intensive Courses, Interdisciplinary Courses (<u>http://www.citytech.cuny.edu/advisement/index.aspx</u>)



### Step 4: Go to your CUNY transcript and find the courses attributed with "Writing Intensive".

https://cunyfirst.cuny.edu/

| 2016 Spring Term<br>Computer Engineering Technology Major |                                   |         |  |  |  |  |  |  |
|---|-----------------------------------|---------|--|--|--|--|--|--|
| Regular (01/29/2016                                       | Regular (01/29/2016 - 05/28/2016) |         |  |  |  |  |  |  |
| Course  | Description                       | Attempt |  |  |  |  |  |  |
| EMT 1255  | Electronics                       | 4.00    |  |  |  |  |  |  |
| Contact Hours:  | 6.00                              |         |  |  |  |  |  |  |
| Course Attributes:  | Writing Intensive                 |         |  |  |  |  |  |  |
| Instructor  | Lochus Drombarg                   |         |  |  |  |  |  |  |

Step 5: Fill all courses completed and the courses "Still Needed" by semester into "My Academic Career Planner" and "CET advisement sheet." Refer to the Degree Maps when you fill in.

( Download "My Academic Career Planner" at <a href="http://www.citytech.cuny.edu/advisement/planner.aspx">http://www.citytech.cuny.edu/advisement/planner.aspx</a> )

• Fill the courses "Still Needed" into "My Academic Career Planner".

| My Acad                                    | em              | ic Career                     | Pla         | nner <sub>E</sub>           | Name:<br>mpl ID: | Your name                              |
|--|-----------------|-------------------------------|-------------|-----------------------------|------------------|--|
| STUDENT WORKSHEET                          | ink through     | atan bu atan baw yau will ash | iovo vour d | Lagree Blee                 | Major:           | CET                                    |
| from the beginning to the e                | nd of your      | degree, and make changes or p | print new c | opies any time. Catalo      | og Year:         |  |
| SEMESTER 1<br>Fall 🗋 Winter 🕱 Spring 🗋 Sum | mer <b>2020</b> | SEMESTER 2                    | mer 2020    | SEMESTER 3                  | mer <b>2020</b>  | REQUIREMENTS                           |
| COURSE NUMBER / COURSE NAME                | CREDITS         | COURSE NUMBER / COURSE NAME   | CREDITS     | COURSE NUMBER / COURSE NAME | CREDITS          |  |
| EMT 1111                                   | 1               | EMT 1250                      | 4           | EMT 1220                    | 4                |  |
| EMT 1120                                   | 1               |                               |             | EMT 1255                    | 4                | WI III Major   WI in General Education |
| EMT 1130                                   | 1               |                               |             | PHYS 1433                   | 4                | White General Education                |
| EMT 1150                                   | 5               |                               |             |                             |                  | Advanced Liberal Arts or               |
| MAT 1375                                   | 4               |                               |             |                             |                  | Foreign Language Sequence              |
|  | 3               |                               |             |                             |                  |  |
| ENG 1101                                   |                 | SEMESTER OPEDITS              | 4           | SEMESTER CREDITS            | 12               | QUESTIONS                              |
| ENG 1101<br>SEMESTER CREDITS               | 15              | SEMESTER GREDITS              |             |                             |                  |  |

Fill the courses "Still Needed" into "CET advisement sheet".

Department of Computer Engineering Technology – Advisement Sheet, 2020-2021 Only for Students Who Enrolled Summer 2013 or After (CUNY Pathway)

| Student N       | ame: Your n  | ame EM   | IPL ID:   | Major: []] EMT-AA | s 🔽 | CET-BT                |  |  |
|-----------------|--|--|---|-------------------|-----|-----------------------|--|--|
|                 | Electromechanical Technology Degree (A.A.S. Requirements) (Require following pre/co requisites sequence to take courses) |  |   |                   |     |                       |  |  |
| Semester        | Code   | Code Course Title Prerequisite (Pre.) or Corequisite (Co.) |   |                   |     |                       |  |  |
| 1 <sup>st</sup> | EMT 1111   | Logic and Problem Solving                                  | Pre: CUNY proficiency in mathematic                           | s                 | 1   | 2020Sp <mark>+</mark> |  |  |
|                 | EMT 1120   | Technical Graphics   | Pre: None   |                   | 1   | 2020Spri              |  |  |
|                 | EMT 1130   | Electromechanical Manufacturing Laboratory                 | Pre: None   |                   | 1   | 2020Sp <del>ri</del>  |  |  |
|                 | EMT 1150   | Electrical Circuit (co: EMT 1150L)                         | Pre/Co: MAT 1175 or higher, EMT 11                            | .20, EMT 1130     | 5   | 2020Sp#               |  |  |
|                 | EMT 1220   | Mechanism (co: EMT 1220L)                                  | Pre: EMT 1120, EMT 1130<br>Pre/Co: MAT 1275 or higher, PHYS 1 | 433 or PHYS 1441  | 4   | 2020Fall              |  |  |
| 2 <sup>nd</sup> | EMT 1250   | Fundamentals of Digital Systems (co: EMT 1250L)            | Pre: EMT 1111, EMT 1130, EMT 1150                             | )                 | 4   | 2020Su <del>r</del>   |  |  |
|                 | EMT 1255   | Electronics (co: EMT 1255L)                                | Pre/Co: EMT 1250, MAT 1375 or hig                             | ner (WI*)         | 4   | 2020Fall              |  |  |
|                 | EMT 2320   | Advanced Mechanism (co: EMT 2320L)                         | Pre: EMT 1120, EMT 1220; Pre/C                                | o: EMT 1255       | 5   |                       |  |  |
| 3 <sup>rd</sup> | EMT 2370   | Computer Hardware  | Pre: EMT 1250   |                   | 2   |                       |  |  |

# Step 6. Make an appointment with a faculty advisor. Bring completed My Academic Career Planner & CET advisement sheet, and a current degree audit to the meeting. Meet your advisor and bring your questions!

Updated by Program Coordinators Dr. Wang and Dr. Kwon (April 6, 2020)