

AUXILIARY ENTERPRISE BOARD OF NEW YORK CITY COLLEGE OF TECHNOLOGY, Inc. 25 Chapel Street, HB, Business Office, 11th FL Phone: (718) 473-8930 | Fax: (718) 473-8993 Email: aeb@citytech.cuny.edu

## PAYROLL CALENDAR FOR FY2018

PAY PERIOD	TIME SHEETS DUE IN AEB	AEB PAY DATES
07/01/17 - 07/14/17	07/13/17	07/20/17
07/15/17 - 07/28/17	07/27/17	08/03/17
07/29/17 - 08/11/17	08/10/17	08/17/17
08/12/17 - 08/25/17	08/25/17	08/31/17
08/26/17 - 09/08/17	09/08/17	09/14/17
09/09/17 - 09/22/17	09/22/17	09/28/17
09/23/17 - 10/06/17	10/06/17	10/12/17
10/07/17 - 10/20/17	10/20/17	10/26/17
10/21/17 - 11/03/17	11/03/17	11/09/17
11/04/17 - 11/17/17	11/17/17	11/22/17
11/18/17 - 12/01/17	12/01/17	12/07/17
12/02/17 - 12/15/17	12/15/17	12/21/17
12/16/17 - 12/29/17	12/29/17	01/04/18
12/30/17 - 01/12/18	01/12/18	01/18/18
01/13/18 - 01/26/18	01/26/18	02/01/18
01/27/18 - 02/09/18	02/09/18	02/15/18
02/10/18 - 02/23/18	02/23/18	03/01/18
02/24/18 - 03/09/18	03/09/18	03/15/18
03/10/18 - 03/23/18	03/23/18	03/29/18
03/24/18 - 04/06/18	04/06/18	04/12/18
04/07/18 - 04/20/18	04/20/18	04/26/18
04/21/18 - 05/04/18	05/04/18	05/10/18
05/05/18 - 05/18/18	05/18/18	05/24/18
05/19/18 - 06/01/18	06/01/18	06/07/18
06/02/18 - 06/15/18	06/15/18	06/21/18
06/16/18 - 06/29/18	06/28/18	07/05/18

**Reminder:** It is crucial that you follow this calendar to allow sufficient payroll preparation, so that your Time Sheet can be accurately processed on time. Late Time Sheets will be processed in the next payroll.

NOTE: Due dates are subject to change.