CLAIM YOUR ACCOUNT

Go To: https://home.cunyfirst.cuny.edu

Click: New User

Enter:
- First Name
- Last Name
- Date of Birth (MM/DD/YYYY)
- Social Security Number (last 4 digits)
- Enter CAPTCHA (as seen on your screen)

Click: Submit

Next:
- Select your five Challenge Questions and enter your Answers. Then click Submit

Hints:
- Make it memorable
- Don’t repeat questions
- Answers are case sensitive and must be at least two characters long

Next:
- Create your Password
  Your password must be at least eight characters long, and contain at least one UPPERCASE character, and at least one numeral or symbol. You will also need to update your password every 180 days. After you’ve entered your password and confirmed it, click: Submit

Your CUNYfirst account is now activated.

Please make note of your username, password, and EMPLID number and keep it in a safe place.

If you have any questions, visit the Student Helpdesk at the Welcome Center Atrium 114.
LOGGING ON

After you have claimed your account, a confirmation screen with your username andEMPLID (Employee ID) will appear. It typically will be your first name and last name, plus the last two digits of your EMPLID number (i.e. John Smith would be John.Smith68). Your password is the password you entered when you claimed your account.

Go To: https://home.cunyfirst.cuny.edu

Enter: Username
      Password

Click: Log-In

CONGRATULATIONS! You are now logged into CUNYfirst.

NEED HELP?

Forgot Your Password?
Go to the CUNYfirst homepage and click “Forgot your Password” and follow the instructions.

Citytech Helpdesk Desk
Studenthelpdesk@citytech.cuny.edu
718.260.4900

Questions?
http://www.citytech.cuny.edu/cunyfirst