MEMORANDUM OF UNDERSTANDING

Between SUNY Downstate Medical Center,
College of Health Related Professions (CHRP)/Medical Informatics Program and
New York City College of Technology, CUNY

This agreement establishes procedures to promote the easy transition of qualified students from New York City College of Technology (NYCCT) to the Medical Informatics Master's (MS) program at SUNY Downstate Medical Center, College of Health Related Professions.

OBJECTIVES OF THE MEMORANDUM OF UNDERSTANDING
1. To identify the prerequisite NYCCT courses required for SUNY Downstate Medical Center, Medical Informatics MS program that are equivalent to courses listed on Table 1.

2. To attract qualified students at NYCCT to pursue a Master of Science degree in Medical Informatics at SUNY Downstate Medical Center.

3. To encourage qualified students to attend College of Health Related Professions Open House and Medical Informatics Program Information Sessions.

TERMS OF THE AGREEMENT
1. Up to five (5) students per year from New York City College of Technology who meet the admission criteria for the Medical Informatics program listed on the Admissions website for the SUNY Downstate Medical Center (http://sls.downstate.edu/admissions/chrp/mi/requirements.html) and meet the academic criteria listed on Table 1 of this Agreement will be given priority consideration to the Medical Informatics program. Additional qualified applicants will be evaluated for admission with the applicant pool.

2. Each applicant for priority consideration must submit a complete application and participate in an interview.

3. NYCCT applicants for priority consideration must submit a letter of recommendation from the appropriate department chair, school dean or faculty mentor attesting to the applicant's professionalism and commitment.

4. When an interested, qualified senior year student has been identified, NYCCT will advise Dr. Topor, or whoever is serving as chair of the Downstate Medical Informatics department. Dr. Topor will offer information about the Medical Informatics program and answer any questions.

5. The parties acknowledge that SUNY DMC may from time to time modify or change its admission criteria. Nothing herein will limit or restrict SUNY DMC's ability to do so.

REVIEW/REVISION OF THIS AGREEMENT

1. Substantive changes in the courses of the program of either institution will lead to discussion between the appropriate faculty and administrators at both institutions. At the request of either party, a review of the Memorandum of Understanding will be conducted by both institutions.

2. Any modifications to the program, or changes or amendments to this agreement must be made in writing, and signed by both parties.

COURSE EQUIVALENCIES AGREEMENT

The faculty of SUNY Downstate, Medical Informatics Program and NYCCT agree to maintain current listings of course equivalencies as they appear on Table 1.

Table 1

Memorandum of Understanding for New York City College of Technology College of Health Related Professions (CHRP)/Medical Informatics Admissions Criteria			
1. **A baccalaureate degree from NYCCT** 2. **A minimum cumulative Grade Point Average (GPA) of 3.3 on a 4.0 scale.** 3. **A letter of recommendation from the Dean of the College at NYCTC** 4. **A grade of " C " or better in the following prerequisite courses**:			
PREREQUISITE COMPARISON			
SUNY – Health Science Center at Brooklyn		**NYCCT**	
Subject	**Credits**	**Subject**	**Credits**
Computer Science 1 – Introductory Computer Science Course	**3**	**CST 1101, Problem Solving with Computer Programming**	**3**
Computer Science 2 – Programming Course (ie HTML, VB, NET, C++	**3**	**CST 1201 Programming Fundamentals or CST 2403 C++ Programming I**	**3**