DEPARTMENT: Mathematics

COURSE: MAT 4901

TITLE: Internship II

DESCRIPTION: This is part 2 of a two-semester sequence. Students will complete 120 hours after completing MAT 4900, within an internship program. A student log/journal will be kept. The employer’s evaluation, the student’s log/journal, a written report and an oral presentation will determine the course grade.

CREDITS: 2

PREREQUISITES: Departmental Approval

Requirements:

I. Before registering for MAT 4901 students should meet with an advisor.

II. After registering for the internship, students should complete a Contact Information Form.

III. During the internship students should:
   1. Keep a Log of dates, hours and daily activities.
   2. Meet regularly with the internship coordinator.

IV. To receive credit students must work 120 hours in the host organization under direct and regular supervision of the internship coordinator. At the end of the internship, students must provide:
   1. A completed Self-Evaluation Form.
   2. An Evaluation Form from the employer or supervisor.
   3. A Log.
   3. A Written Report. This should include a paragraph on the company or organization where the student completed his/hers internship.
   4. An oral presentation summarizing internship experience.
   5. An updated resume. Students will be required to attend workshop on writing a resume offered by the placement office.
   6. An Internship Reflection Form.

V. The grade will be calculated as follows: 25% oral presentation, 25% written documents, 25% supervisor evaluation, and 25% level of difficulty.