

NEW YORK CITY COLLEGE OF TECHNOLOGY
THE CITY UNIVERSITY OF NEW YORK

**FACULTY ACTION REPORT (FAR) FORM
FOR VIOLATIONS OF THE CUNY POLICY ON ACADEMIC INTEGRITY**

All violations of the CUNY Policy on Academic Integrity must be reported by submitting this form to the college AIO/Professor Kyle Cuordileone, Social Science Department, Namm 610, kcuordileone@citytech.cuny.edu Attach any relevant information or documentary evidence.

I. Information about the Incident:

Student's name: _____ EMPL ID#: _____

Instructor's name: _____ Department: _____

Course Title, Number & Section: _____ Semester: _____

Date of Incident(s): _____

Type of Incident: Cheating _____ Plagiarism _____ Other _____

Description of Incident (be specific and attach any documentation/evidence to this report):

Indicate the outcome of your discussion with the student:

II. Academic (Grade) Sanction:

Academic sanction imposed (if any):

A failing grade on the exam/paper _____ A failing final grade for the course _____

Other (please explain):

Did the student accept this sanction? Yes _____ No _____ If no, please explain:

III. Disciplinary Complaint Option:

Do you recommend that the AIO *also* seek disciplinary action against this student? A disciplinary action is typically reserved for particularly egregious violations of AI policy that call for harsher sanctions such as suspension or expulsion from the college. If so, please attach a letter explaining why a disciplinary sanction should be sought in addition to an academic penalty.

YES _____ NO _____

IV. Right to Appeal:

Students have the right to contest and appeal allegations of academic dishonesty should they feel they have been wrongly accused of an AI violation. All students who receive a copy of this form by certified mail will also receive a "Notification of Right to Appeal" which states the student's rights and responsibilities when appealing violations of academic integrity.

Instructor's Signature: _____ Date: _____