

## **MEMORANDUM**

DATE:

October 21, 2019

TO:

College Community

FROM:

Sandra C. Gordon, Esq.

Executive Director/Labor Designee

SUBJECT: Children in the Workplace

We have received questions in the past regarding children in the workplace. This correspondence serves to reiterate the College's policy prohibiting employees from bringing their children to work.

Please note that employees are kindly being reminded to have emergency childcare provisions in place in the event that their normal childcare arrangements are interrupted. Thank you for your cooperation.