



**NEW YORK CITY
COLLEGE OF
TECHNOLOGY**

Memorandum of Understanding

between

**William H. Maxwell Career & Technical Education High School and
Clara Barton High School
New York City Department of Education
145 Pennsylvania Avenue, Brooklyn, New York 11207**

and

**New York City College of Technology
Department of Vision Care Technology
300 Jay Street, Brooklyn, New York 11201**

2020-2026

General Information: This program articulation agreement is intended to facilitate the award of credit/exemption by New York City College of Technology for study in William H. Maxwell's and Clara Barton's Vision Technology program advanced standing. The fundamental premise of this agreement is to allow those students who have successfully completed these courses to continue their education at New York City College of Technology and earn an Associate degree or its equivalent in the career, technical, or trade subject area.

General Requirements and Limitations

Admission to New York City College of Technology under this agreement will be subject to the following requirements:

1. Completion of high school diploma and completion of the Vision Technology sequence at Maxwell CTE and Clara Barton High Schools.
2. Registration at New York City College of Technology within one year of high school graduation in the Department of Vision Care program.
3. Students who do not meet the placement criteria in mathematics, reading, and writing are not eligible for this memorandum of understanding. Students who enter City Tech and successfully complete remedial course work to satisfy these requirements may be considered for the Advanced Standing waivers as described below.

Advanced Standing

Applicant will be given advanced standing by waiving the following NYCCT courses with appropriate assessment scores as indicated in the chart below.

NYCDOE High School Requirements	Vision Care Technology Equivalent	New York City College of Technology Articulated waiver	NYCDOE High School Assessment Method
Optics (90 hours)	VCT lecture 101	Advanced Standing	Grade of 85 or higher
CTE Endorsed Diploma	VCT lecture 101	Advanced Standing	Passing (all three) in high school: The Vision Technology Exam (written and practical) Written Business Plan

Students may receive the waiver for VCT lecture 101 by fulfilling either the Optics course or the CTE Endorsed diploma.

Students who wish to receive the advanced standing for the VCT 1101 course, students will have (test out) take the VCT program 1101 lecture and 1101 laboratory practical final. The final examination will be administered by a VCT faculty member. The students will be required to pass both the lecture and laboratory courses of the examination with a passing grade of 70% or higher on both exams.

Advanced standing does not provide college credit for previous high school courses, but it recognizes that the student has had prior exposure to introductory concepts within the discipline. Students that receive advanced standing for VCT 1101 (3 credits) will be required to take additional program specific courses offered by the Vision Care Technology Program in order to satisfy graduation requirements of 62 credits.

Department of Vision Care Technology

New York City College of Technology

and

William H. Maxwell Career & Technical Education High School and

Clara Barton High School

New York City Department of Education

The Department of Vision Care Technology at New York City College of Technology agree to collaborate with William H. Maxwell Career & Technical Education and Clara Barton High Schools' Vision Technology Departments as follows:

- Curriculum Review
- Recruitment to Vision Care Technology Department (ex: articulation assemblies, field trips)
- Membership on Advisory Commissions
- Membership on Self Study Team
- Assist in planning for high school programs in Vision Technology
- Advisement for incoming students
- Career information and support
- Assistance in developing College Now and/or Work Based Learning affiliations in the field
- Supporting efforts of CUNY/NYCDOE/NYSED to increase/improve advanced degree programs to high school students
- Implementation of methods to create a seamless transition to college for high school students

The roles and responsibilities of William H. Maxwell Career & Technical Education and Clara Barton High Schools' Vision Technology Department:

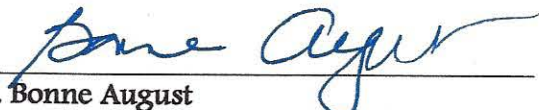
- Ensure that students in the Vision Technology program are in college prep and/or College Now courses;
- Ensure that students in the Vision Technology program have completed the CTE sequence and pass all three areas of the technical assessment;
- Provide a career guidance program in grades 9 – 12 that allows students to make informed career choices in the areas related to careers in education;
- Support students' efforts towards achieving their academic and career goals through the use of intensive advisement and appropriate interventions;
- Arrange for representatives from the Vision Care Technology to speak with Vision Technology students about college opportunities;
- Design, review and upgrade curriculum and program standards that will provide a smooth transition from high school programs to post-secondary programs.
- Name a faculty representative to serve as a member of the Vision Care Technology Advisory Commission.

Required signatures on next pages

Upon approval of this agreement, all cooperating agencies can publicize in brochures and recruitment/admission materials. New York City College of Technology reserves the right to make final determination on advanced placement of students; effort will be made to accommodate all qualified students on a space availability basis.

This agreement shall be in effect upon signing by all parties and revised by mutual agreement of all parties. Curriculum, equipment or facilities may be reviewed at any time per request by any signed party.

The term of this agreement shall commence on August 1, 2020 and shall remain in effect until June 30, 2026. Significant changes to curricula will be taken into account upon yearly review.



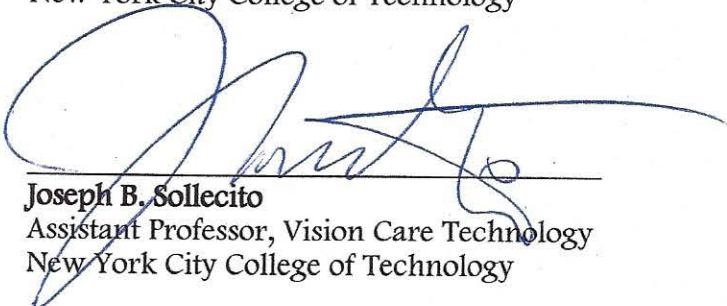
Dr. Bonne August
Provost
New York City College of Technology

11/6/19
Date



Lucas M Bernard , PhD
Chair, Business/Vision Care Technology
New York City College of Technology


APPROVED NOV 06 2019
Date



Joseph B. Sollecito
Assistant Professor, Vision Care Technology
New York City College of Technology

Nov 6, 2019
Date

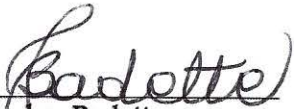
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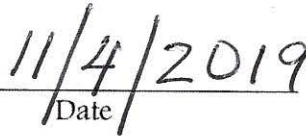
John Widlund
Executive Director, Career & Technical Education
Office of Postsecondary Readiness
NYC Department of Education



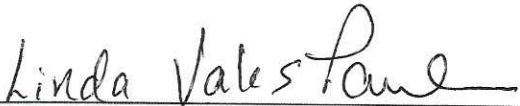
Date



Jocelyn Badette
Principal
William H. Maxwell CTE High School



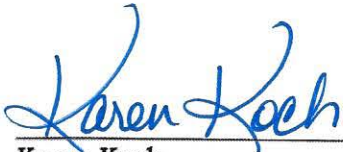
Date



Linda Vales-Paulin
Assistant Principal – Health Careers
William H. Maxwell CTE High School



Date



Karen Koch
CTE Director/Articulation Coordinator
William H. Maxwell CTE High School



Date

signatures continued -

Richard A Forman

Richard Forman
Principal
Clara Barton High School

11/12/2019

Date

Yuliya Khavina

Yuliya Khavina
Assistant Principal
Clara Barton High School

11/12/2019

Date